



## AGM NOVEMBER 2020

### MINUTES OF THE SOMERSET WEST CID (SWCID) ANNUAL GENERAL MEETING HELD ON 5 NOVEMBER 2020 AT THE FARMHOUSE COFFEE SHOP, TRADING POST CENTRE, SOMERSET WEST AT 16H00

#### Present

Michelle Stander (MS)	Chairperson and Director - SWCID
Hendrik Johannes Julius Wiid (HJJW)	Director – SWCID
Yolanda van der Spuy(YvDS)	Director – SWCID
Gerhard Nel	Director – SWCID
Gene Lohrentz (GL)	MD Geocentric (Geocentric as SWCID Management Company)
Ernst van Zyl (EvZ)	CID Manager – Geocentric

#### Apologies

See attached attendance register for additional attendees:

<b>1. WELCOME</b> a. The Chairperson welcomed all present to the Annual General Meeting of SWCID. b. The Chairperson handed over proceedings to GL	<b>ALL</b>
<b>2. QUORUM TO CONSTITUTE A MEETING</b> a. GL noted that there was a change in the person representing the membership of Kumani through company resolution. GL noted that no new membership applications were received. b. GL emphasised that the meeting was a member's meeting and that only members may participate in the decisions taken at the meeting. c. Gene Lohrentz explained what a Quorum is and encouraged Property Owners to please sign up to become a member. Gene Lohrentz also announced that a quorum is present and that the meeting is properly constituted.	<b>ALL</b>
<b>3. APPROVAL OF MINUTES</b> a. Minutes of the previous AGM was approved by show of hands.	<b>ALL</b>
<b>4. APPROVAL OF THE AGENDA</b> a. The agenda as presented was approved.	<b>ALL</b>
<b>5. CHAIRPERSON'S REPORT</b> a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment. b. GL noted that the CBD and the CID area is not crime free. Property related crimes including damage to property occur in the area. c. GL noted that the SWCID has a mandate to provide a public safety service and not to fulfil the role of the SAPS or any other law enforcement entity but rather to interrupt opportunities to crime. d. The abuse of alcohol and substance abuse was highlighted as an issue in the CBD. e. GL illustrated the dynamic changes between day-time and night-time operations. f. As with the previous AGM, GL highlighted the issue of replica (toy) firearms being used to commit crimes and showed some examples of this. g. GL however also noted that in some cases negligence by property owners often contribute to crime incidents by leaving vehicle unsecured and properties unlocked.	<b>ALL</b>

<ul style="list-style-type: none"> <li>h. GL demonstrated how the CCTV cameras of the SWCID is used to contribute to public safety in the SWCID area.</li> <li>i. Lockdown – GL demonstrated the work done by the SWCID to ensure both staff safety and to ensure that the SWCID contributes to the safety and health of the area by implementing a sanitation ambassador for the area to sanitize public touch points and sanitize hotspot areas in the public spaces of the area.</li> <li>j. Lockdown – GL showed the meeting how the SWCID team used the Lockdown period to renew and fix public infrastructure such as pavements and street signs.</li> <li>k. GL reported how the public safety teams assist at accidents.</li> <li>l. GL noted the various cleaning activities and urban management tasks performed by the SWCID cleaning team.</li> <li>m. GL highlighted the maintenance of verges and the cleaning of drains before winter to prevent flooding.</li> <li>n. GL noted the work done with the Helderberg Shelter and how social work teams assist to maintain the Somerset West CBD. This program was interrupted by the lock down.</li> </ul>	
<b>6. APPROVAL OF AUDITED FINANCIAL STATEMENTS</b> <ul style="list-style-type: none"> <li>a. The meeting adopted and approved the AFS of the SWCID.</li> </ul>	<b>ALL</b>
<b>7. APPROVAL OF THE IMPLEMENTATION PLAN AND BUDGET</b> <ul style="list-style-type: none"> <li>a. GL noted the fact that unspent funds due to the lockdown was carried over to the 2020-21 financial year with the approval of the Board and the City of Cape Town.</li> <li>b. GL presented the meeting with the budget.</li> <li>c. GL noted the addition of surplus funds to the value of R 90 000 to augment the 2021-22 budget.</li> <li>d. The members of the meeting approved the budget and the utilisation of the surplus funding.</li> <li>e. GL presented the Implementation Plan to the meeting.</li> <li>f. The meeting supported and approved the Implementation Plan.</li> </ul>	
<b>8. AUDITORS FOR 2021/2022 AND APPOINTMENT OF THE COMPANY SECRETARY</b> <ul style="list-style-type: none"> <li>a. GL noted that the current auditors are Pyper Turner. The members approved the re-appointment of Pyper Turner.</li> <li>b. GL noted that Pyper Turner currently act as Company Secretary. The members approved the re-appointment of Pyper Turner.</li> </ul>	<b>ALL</b>
<b>9. STAND DOWN &amp; ELECTION OF BOARD MEMBERS</b> <ul style="list-style-type: none"> <li>a. GL noted that no nominations for new Board Member were received.</li> <li>b. Mr Nel and Mrs Stander have resigned but has made themselves available for re-election.</li> <li>c. The members re-elected them to the Board.</li> </ul>	<b>ALL</b>
<b>10. QUESTIONS AND GENERAL</b> <ul style="list-style-type: none"> <li>a. Mr De Kock addressed the meeting and expressed his concern regarding the membership requirement of the SWCID. He notes that in his opinion property owners have been disenfranchised by the requirement to be a registered member as noted by the AGM notices.</li> <li>b. He asked that several points be considered namely: <ul style="list-style-type: none"> <li>• The appointment of service providers. He noted his disapproval of the process.</li> <li>• He noted his concern on the marketing of the Somerset CBD.</li> <li>• He noted the concern regarding the apparent lack of communication between the SWCID and the City.</li> <li>• He noted his concern about contractors and sub-contractors operating the Somerset West CBD.</li> </ul> </li> </ul>	<b>ALL</b>

<ul style="list-style-type: none"> <li>c. He noted that he feels the result is just a replacement of one entity with another. He noted specific issues around refuse removal. He blamed the SWCID for lack of keeping the City of Cape Town accountable.</li> <li>d. The members of the meeting objected to his assumptions that the SWCID was not performing.</li> <li>e. Mr Wiid noted and acknowledged Mr De Kock's frustrations and noted clearly that the Board is aware the SWCID is performing the functions it is mandated to perform. He noted Mr De Kock's issue with marketing and promotion which he agrees can be improved and will be addressed by the Board. He also noted that he supports the clarification of membership.</li> <li>f. Mr Rossouw from the City of Cape Town explained that the membership is a requirement in according to the SRA By-Law and Policy.</li> <li>g. Mr De Kock insisted that additional notices regarding membership be sent to all property owners.</li> </ul>	<p><b>GL, Board</b></p>     <p><b>GL</b></p>
<p><b>11. CLOSURE</b></p> <ul style="list-style-type: none"> <li>a. Michelle Stander thanked those involved in the SWCID for their support and for those business and property owners for being present.</li> </ul>	<p><b>ALL</b></p>