



SOMERSET WEST CITY IMPROVEMENT DISTRICT AGM 24 OCTOBER 2022

MINUTES OF THE SOMERSET WEST CID (SWCID) ANNUAL GENERAL MEETING HELD ON 24 OCTOBER 2022 AT THE FARMHOUSE COFFEE SHOP, TRADING POST CENTRE, SOMERSET WEST AT 16H00

Present

Michelle Stander	(MS)	Chairperson and Director – SWCID
Gerhard Nel	(GN)	Director – SWCID
Yolanda van der Spuy	(YvdS)	Director – SWCID
Gene Lohrentz	(GL)	Geocentric (Geocentric as SWCID Management Company)
Andrew Malgas	(AM)	CID Manager – Geocentric

Apologies

See attached attendance register for additional attendees:

<p>1. WELCOME</p> <p>a. Michelle Stander (MS) welcomed all present to the Annual General Meeting of SWCID and handed over proceedings to GL.</p>	ALL
<p>2. QUORUM TO CONSTITUTE A MEETING</p> <p>a. GL noted there are six new members' applications and one membership resignation.</p> <p>b. GL explained what a Quorum is and encouraged Property Owners to please sign up to become a member.</p> <p>c. GL also announced that a quorum is present and that the meeting is properly constituted, emphasising that the meeting was a member's meeting and that only members may participate in the decisions taken at the meeting.</p>	ALL
<p>3. APPROVAL OF MINUTES</p> <p>a. The minutes of the previous AGM were approved by a show of hands.</p>	ALL
<p>4. APPROVAL OF THE AGENDA</p> <p>a. GL presented the meeting with the agenda and asked whether anyone would like to add something to it.</p> <p>b. Nothing was added, and the agenda as presented was approved.</p>	ALL
<p>5. CHAIRPERSON'S REPORT</p> <p>a. GL presented feedback on the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment.</p> <p>b. Explains that Geocentric merely top-up service</p> <p>c. GL noted that the SWCID has the mandate to provide a public safety service and not to fulfil the role of the SAPS or any other law enforcement entity but rather to interrupt opportunities for crime. Bylaw stipulated by the city what they may do, and they can only act with the assistance of Law Enforcement when someone transgresses the bylaw.</p> <p>d. GL demonstrated how recording public safety incidents provide public safety statistics and presented the meeting with the statistics of the annual reporting year.</p>	ALL

<ul style="list-style-type: none"> e. GL presented the meeting with the tracking route of the patrol vehicle and informed the meeting that SAPS constantly provides them with the hotspot crime spots that they have recorded. f. GL noted that due to the socio-economic state of our country, they have seen an immense rise in beggars, vagrants, and bin scratchers. g. GL demonstrated the successes of the CCTV cameras of the SWCID and informed the meeting that 2 new cameras were added to the network. h. GL presented the meeting with the cleaning statistics and noted the ongoing struggle with the informal trader's waste. i. GL highlighted the maintenance of verges and the grass cutting that they take on due to the grass-cutting tender of the CoCT being in court. j. GL highlighted the successes of the recycling project and that SWCID employee people from the Helderberg Shelter as a social upliftment task. 	
<p>6. APPROVAL OF AUDITED FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> a. The meeting adopted and approved the AFS of the SWCID. 	ALL
<p>7. APPROVAL OF THE BUDGET & IMPLEMENTATION PLAN FOR THE YEAR 2023/24</p> <ul style="list-style-type: none"> a. GL presented the meeting with the budget. The meeting approved the budget. b. A member asked whether there is a policy regarding cash that SWCID should hold. c. GL replied that the City requires all CIDs to have two months' worth of cash flow in their accounts, to prepare for when something like the two years of Covid. d. GL noted the utilization of surplus funds to the value of R 75 000 to augment the 2023/24 budget. e. The members of the meeting approved the budget and the utilisation of the surplus funding. f. GL presented the Implementation Plan to the meeting. g. The meeting supported and approved the Implementation Plan. 	
<p>8. AUDITORS FOR 2022/2023 AND APPOINTMENT OF THE COMPANY SECRETARY</p> <ul style="list-style-type: none"> a. GL noted that the current auditors are C2M. The members approved the re-appointment of C2M. b. GL noted that C2M currently acts as Company Secretary. The members approved the re-appointment of C2M. 	ALL
<p>9. STAND DOWN & ELECTION OF BOARD MEMBERS</p> <ul style="list-style-type: none"> a. GL noted that SWCID received two nominations for new Board members. Both the nominations were accepted, and Mr de Wahl and Mr Malan were appointed as new board members. b. Mr Wiid resigned as a board member and has not made himself available for re-election. c. For rotational purposes Ms Michelle Stander resigned from the board but has made herself available for re-election. d. The members re-elected Ms Michelle Stander to the board. 	ALL
<p>10. QUESTIONS AND GENERAL</p> <ul style="list-style-type: none"> a. A member of the public asked GL to define the boundaries of the SWCID. GL gladly mentioned all the streets that serve as the CID borders. b. A public member thanked the SWCID for the transparency on the website, especially the accessibility of all the available documents. c. A public member asked whether SWCID feels as if the municipality knows SWCID's team will take care of the CID and would rather focus on other areas instead of also doing their work in the CID. 	ALL

<ul style="list-style-type: none"> d. GL replied that it is sometimes the case, but they do C3 all the problems, follow up regularly and keep the city accountable for doing their bit, as SWCID is not permitted to do everything. e. GL noted that they are looking into introducing a CCTV Network to SWCID to improve public safety, but the abundance of trees makes it difficult to get a clear view. At this moment a few Static cameras in strategic places is the best option, but they will be doing an investigation first. f. A public member asked where SWCID needs some assistance from the community. g. GL noted that PR and marketing about the CID would help the CID immensely. GL also noted that getting some new ideas from the community would also be appreciated. 	
<p>11. CLOSURE</p> <ul style="list-style-type: none"> a. Michelle Stander thanked those involved in the SWCID for their support and for those businesses and property owners for being present. 	ALL