

ITEM NUMBER: C 30/05/20

RECOMMENDATION FROM THE EXECUTIVE MAYOR TOGETHER WITH THE MAYORAL COMMITTEE: 19 MAY 2020

MC 27/05/20 APPLICATION TO EXTEND THE TERM OF THE SOMERSET WEST CITY IMPROVEMENT DISTRICT (SWCID) FROM 1 JULY 2020 TO 30 JUNE 2025

It is **RECOMMENDED** that:

- (a) in terms of section 15 of the Special Rating Area By-law, 2012, as amended, the extension of the Somerset West City Improvement District (SWCID) term from 1 July 2020 to 30 June 2025, be approved
- (b) Somerset West City Improvement District's new 5-year Business Plan for the period 1 July 2020 to 30 June 2025, be approved
- (c) the City of Cape Town imposes the levying of an additional rate on properties in the SWCID from 1 July 2020 in terms of section 22(1)(b) of the Local Government: Municipal Property Rates Act (MPRA), Act 6 of 2004.

DATE: 2020-05-19

REPORT TO: URBAN MANAGEMENT PORTFOLIO COMMITTEE

1. ITEM NUMBER MC 27/05/20**SUBJECT**

**APPLICATION TO EXTEND THE TERM OF THE SOMERSET WEST CITY
IMPROVEMENT DISTRICT (SWCID) FROM 1 JULY 2020 TO 30 JUNE 2025**

**AANSOEK OM VERLENGING VAN DIE TERMYN VAN DIE SOMERSET-WES-
STADSVERBETERINGSDISTRIK (SWCID) VAN 1 JULIE 2020 TOT 30 JUNIE
2025**

**ISICELO SOKWANDISWA KWEXESHA LOKUSEBENZA KWESITHILI
SOPHUCULO LWESIXEKO SASE-SOMERSET WEST (SWCID) UKUSUSELA
NGOWO-1 KWEYEKHALA 2020 UKUYA KOWAMA-30 KWEYESILIMELA 2025**

L3576

3. DELEGATED AUTHORITY

In terms of delegation

This report is

- Committee name** : Urban Management
- The Executive Mayor together with the Mayoral Committee (MAYCO)
- Council

4. DISCUSSION

The Somerset West City Improvement District (SWCID) was established in 2015 and is now applying for their second term as the first term expires on 30 June 2020.

In terms of Section 15 of the Special Rating Area By-law - promulgated as per Provincial Notice No.7015/2012 as amended (SRA By-law), Council received an application to extend the term of the SWCID from 1 July 2020 to 30 June 2025 (attached as annexure A).

The new Business Plan consists of a Motivation Report that defines the need and framework required to provide the top-up municipal services, an Implementation Plan proposing relevant action steps to implement the services and the 5-year Budget which reflects the funding required to provide these services (attached as annexure B).

The Business Plan proposes a continuation of the same services as implemented during previous years with a 7% increase in the Budget in the first year and there after a year on year increase of between 7.6% and 8.3% without compromising service delivery.

The SWCID budget is funded by the property owners and collected by the City in a sustainable manner as additional rates. This is as per the Municipal Property Rates Act (MPRA) section 22 which facilitates some cross subsidisation as contributions are proportionately based on property values. The additional rates' are modelled and capped to ensure affordability and sustainability in continued service delivery.

Chapter 1 of the SRA By-law requires that property owners are included in a consultation process before the renewal application is submitted to the City. Accordingly, the Annual General Meeting (AGM) held on 5 November 2019 was advertised in two daily newspapers on 11 October 2019 and a notice with the agenda was sent to all property owners (refer annexure C). The term extension formed part of the agenda of the AGM and all relevant documents were made available through the SWCID website to all property owners.

The term extension as per the new SWCID Business Plan (1 July 2020 to 30 June 2025) was supported and approved unanimously by the members of the SWCID as per the AGM draft minutes (refer annexure D) as informed through the successes achieved in the previous term as evidenced in the Chairman's Annual Report.

The proposed term extension was circulated to all relevant Service Departments requesting them to review the new Business Plan to ensure service delivery compliance in terms of the IDP.

- Financial Implications None Capex
- Opex
- Capex: New Projects
 - Capex: Existing projects requiring additional funding
 - Capex: Existing projects with no additional funding requirements

Policy and Strategy Yes No

Legislative Vetting Yes No

Legal Compliance

Staff Implications Yes No

Risk Implications Yes No

5. RECOMMENDATIONS

Not delegated: for decision by Council:

It is recommended that:

- a) Council approve, in terms of section 15 of the Special Rating Area By-law, 2012, as amended, the extension of the Somerset West City Improvement District (SWCID) term from 1 July 2020 to 30 June 2025.
- b) Council approve the SWCID's new 5-year Business Plan for the period 1 July 2020 to 30 June 2025.
- c) The City of Cape Town imposes the levying of an additional rate on properties in the SWCID from 1 July 2020 in terms of section 22(1)(b) of the Local Government: Municipal Property Rates Act (MPRA), Act 6 of 2004.

Nie gedelegeer nie: vir besluitneming deur die Raad:

Daar word aanbeveel dat:

- a) Die Raad ingevolge artikel 15 van die Verordening op Spesiale-aanslaggebiede, 2012, soos gewysig, goedkeuring verleen vir die verlenging van die termyn van die Somerset-Wes-stadsverbeteringsdistrik (SWCID) van 1 Julie 2020 tot 30 Junie 2025.

- b) Die Raad die SWCID se nuwe vyfjaar-sakeplan vir die tydperk 1 Julie 2020 tot 30 Junie 2025 goedkeur.
- c) Die Stad Kaapstad die heffing van 'n bykomende tarief vir eiendomme in die SWCID vanaf 1 Julie 2020 oplê ingevolge artikel 22(1)(b) van die Wet op Plaaslike Regering: Wet op Munisipale Eiendomsbelasting (MPRA), Wet 6 van 2004.

Azignuyaziswanga: isigqibo seseBhunga:

Kundululwe ukuba:

- a) IBhunga maliphumeze, ngokwecandelo-15 loMthetho kaMasipala ongoMmandla ongeeRhafu ezizodwa wango-2012 njengoko ulungisiwe, ukwandiswa kwexesha lokusebenza kweSithili sokuPhuculwa kweSixeko sase-Somerset West (SWCID) ukususela ngowo-1 kweyeKhala 2020 ukuya kowama-30 kweyeSilimela 2025.
- b) IBhunga maliphumeze isicwangciso sendlela yokusebenza esitsha se-SWCID seminyaka emihlanu kwisithuba esisusela kowo-1 kweyeKhala 2020 ukuya kowama-30 kweyeSilimela 2025.
- c) ISixeko saseKapa masinyanzelise umrhumo olixabiso elongezelelekileyo kwii-propati ezikummandla we-SWCID ukususela ngowo-1 kweyeKhala 2020, ngokungqinelana necandelo-22(1)(b) loMthetho wobuRhulumente boMmandla ongamaXabiso eePropati zikaMasipala (MPRA) ongunomb.6 wangowe-2004.

ANNEXURES

- Annexure A: Application letter
- Annexure B: SWCID Business Plan for the period 1 July 2020 to 30 June 2025
- Annexure C: AGM advertisements and notice with the agenda
- Annexure D: SWCID AGM draft minutes

FOR FURTHER DETAILS CONTACT

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E-MAIL ADDRESS	Eddie.scott@capetown.gov.za		
DIRECTORATE	Urban Management	FILE REF NO	

Approval Form
Supported for inclusion on the agenda



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

Maqondiso ngokwazi. Together.

EXTEND THE TERM OF THE SWCID

Report Reference: 514801
Meeting: Section 79 Portfolio Committee - Urban Management
Meeting Date: 06.04.2020
Meeting Venue: Council Chamber
Contact Person: Eddie Scott
Contact Telephone: 0214001872
Contact Email: EDDIE.SCOTT@CAPETOWN.GOV.ZA

Item	Section	Approver	Approval	Approved Date	Approver Comments
01	Author	EDWARD SCOTT	Approved	19.03.2020 11:00:11	
02	Director	EDWARD SCOTT	Approved	19.03.2020 11:07:04	
03	Executive Director	Philemon Mashoko	Approved	23.03.2020 08:44:42	
04	Legal Compliance	Sarah Oosthuizen	Approved with Comments	25.03.2020 15:25:56	Legally compliant based on the contents of the report
05	Chairperson	Willie Jaftha	Approved	26.03.2020 12:12:51	

ECS Officer:



SOMERSET WEST CITY IMPROVEMENT DISTRICT NPC
2015/250540/08
135 Main Road, Nadmic Centre, Somerset West, 7130
www.swcid.co.za | info@swcid.co.za

Attention: Mr E Scott

Directorate: Urban Management
CID Department
City of Cape Town
8th Floor
12 Hertzog Boulevard
CAPE TOWN
8000

30 January 2020

Dear Sir,

RE: Application for the extension of term of the Somerset West City Improvement District (the "SWCID")

1. The Somerset West City Improvement District NPC hereby wish to apply for City Council approval of the extension of the CID term for the period 2020 – 2025.
2. This application is made to Council in terms of Section 15(b) of the City of Cape Town's: Special Rating Areas By-Law, 2012, as amended (the "By-law"), read together with the City of Cape Town's: Special Rating Areas Policy, 2017.
3. The key objectives and functions of the new Business Plan are:
 - 3.1. Improving Public Safety by proactive visible patrolling and cooperation with existing SAPS and City of Cape Town Law Enforcement efforts as well as other security service providers in the area;
 - 3.2. Creating a safe and clean public environment by addressing issues of maintenance and cleaning of streets, pavements and public spaces;

- 3.3. Managing existing and new public infrastructure for the future benefit of all the users of the area;
- 3.4. Facilitating investment to the area and building investor confidence;
- 3.5. Promoting the SWCID as a safe, clean and environmentally sustainable environment;
- 3.6. Supporting and promoting social responsibility in the area; and
- 3.7. Sustaining effective management of the SWCID area.

4. In support of the application, the following compulsory documentation is attached:

- 4.1. The new Business Plan (Motivation report, Implementation plan and Budget), marked "A";
- 4.2. Advertisements and notices of the AGM, marked "B"; and
- 4.3. Resolution as per the draft AGM minutes, marked "C" that stipulating:
 - o the approval of the new 5-year Business Plan; and
 - o the approval to continue for a further 5-years.

We trust that this application will meet with the City Council's approval and thank you for your kind consideration thereof.

Yours faithfully,



G Lohrentz
SWCID Manager
On behalf of the Somerset West City Improvement District NPC

SOMERSET WEST CITY IMPROVEMENT DISTRICT BUSINESS PLAN

1 JULY 2020 – 30 JUNE 2025

FOR THE
CONTINUATION AND ONGOING MANAGEMENT
OF THE
**SOMERSET WEST CITY IMPROVEMENT DISTRICT
NPC**

(NPC Reg. No. 2015/250540/08)



Prepared by:
The Somerset West City Improvement District NPC
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A. MOTIVATION REPORT

Introduction

The Somerset West City Improvement District (SWCID) was formally established in 2015 providing top up public safety and urban cleaning services in close cooperation with the City's Cleansing and Law Enforcement Departments as well as the SAPS to regain the cleanliness of the area and safety of property and business owners and the community.

The Somerset West Central Business District (CBD) area supports a business mix including various retailers, offices and small shopping malls especially along Main Road. At the time of implementation, the public environment was in a fair state, but indications of urban degradation were clearly visible throughout the area. Most business and property owners were aware of crime, concerned about crime or have been directly affected by crime in the area. With the implementation of the SWCID the area was improved through public safety patrols, cleaned up of litter including the removal of illegal posters and graffiti and the urban environment was repaired including repairs to sidewalks and public infrastructure. The perception survey conducted in 2019 shows a marked improvement of the overall status of the SWCID area compared to the overall impressions noted in 2014.

With its term renewal imminent, the SWCID is repositioning itself to address the significant impact of large volumes of commuters in the CBD area and the associated potential for urban decay, traffic congestion, littering and increased opportunities for crime that may impact the entire SWCID area. In the light of these challenges the SWCID aims to continue to motivate property owners to enhance their investments and work closely with the City of Cape Town to upgrade its facilities around the Public Transport Interchange.

The improvements and upgrades proposed in this business plan is funded by an additional rate levied on rateable property located within the SWCID. Both commercial and residential property owners will contribute to the improvements and upgrades.

Company: Somerset West City Improvement District NPC (SWCID)

Registered Office: 135 Main Road, Somerset West, Western Cape, 7130

SWCID Board:

Michelle Theron (Chairperson)	-	Nadprop	-	michelle@nadprop.co.za
Gerhard Nel	-	Rola Group	-	gnel@rolagr.co.za
Hendrik Johannes Julius Wiid	-	Property Owner	-	henniew@twk.co.za
Yolanda Van Der Spuy	-	VDS Accountants	-	yolanda@vdsacc.co.za

Auditor: BGR Pyper Turner

Accountant: Jonathan Coetzee

Company Secretarial Duties: BGR Pyper Turner

SWCID Management Company: Geocentric Information Systems CC

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 Elsies River Industrial
 7490
 info@geocentric.co.za
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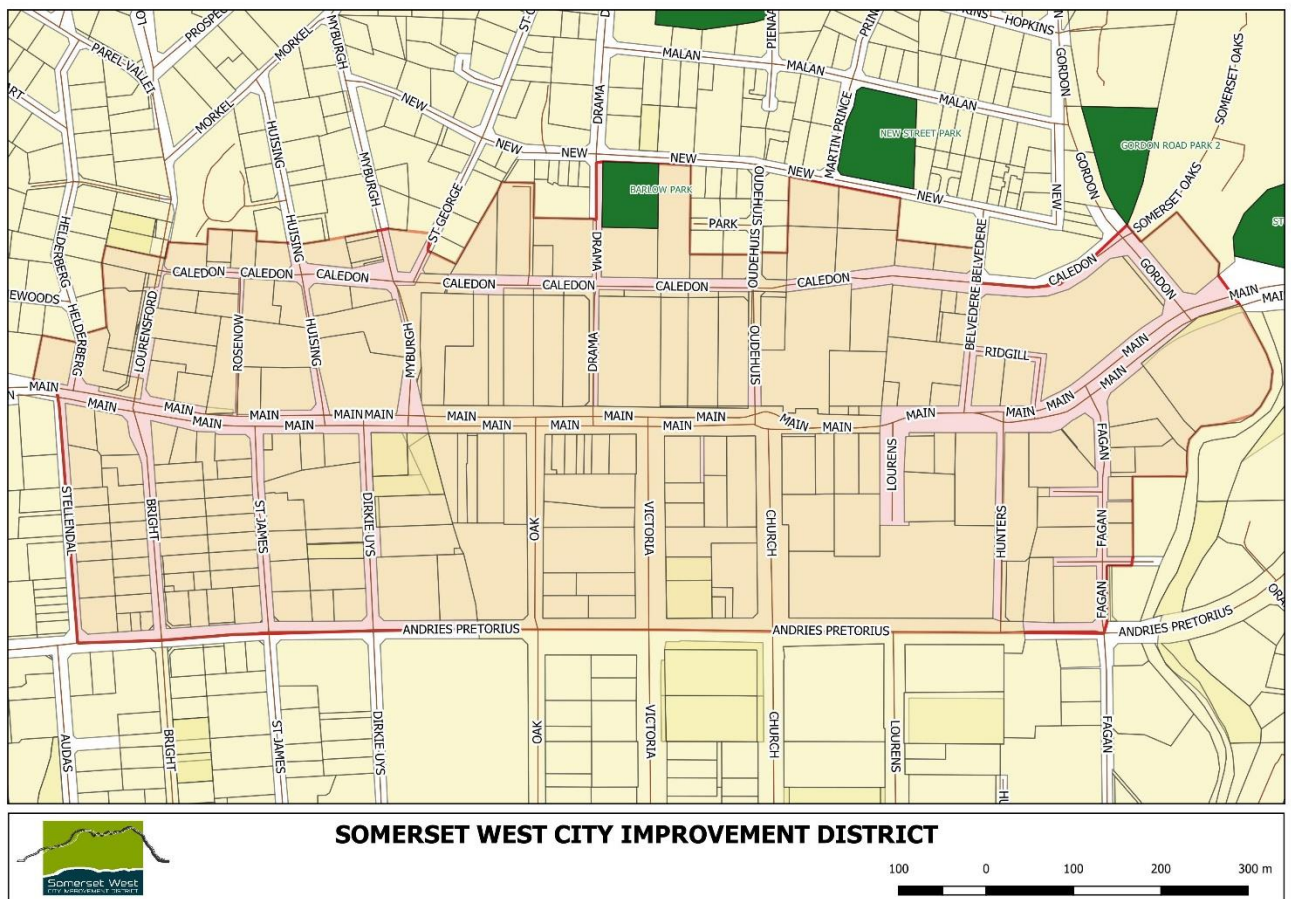
SWCID Area

Northern Boundary: From the intersection of Caledon Road and Lourensford Road eastwards along Caledon Street to Gordon Street to include all properties south of Caledon Street.

Eastern Boundary: From the intersection of Caledon Street and Gordon Street southwards to the intersection of Fagan and Andries Pretorius Street to include all the Properties to the east that borders onto Fagan Street

Southern Boundary: From the intersection of Fagan Street and Andries Pretorius Street westwards along Andries Pretorius Street up to the intersection with Stellendal Road

Western Boundary: From the intersection of Stellendal Road northwards along Stellendal Road, then crossing Main Road and along Lourensford Road to include all properties bordering of Lourensford Road up to the intersection of Caledon Road.



SWCID Mission

It is the mission of the SWCID to implement a strategy to counter urban degeneration of the area by creating a safe and attractive Central Business District.

SWCID Vision

The vision of the SWCID is to establish and maintain a safe, clean, well-managed Central Business District that attracts and retains business investment and activities in the area.

SWCID Goals

- Improve Public Safety significantly by proactive visible patrolling and cooperation with existing SAPS and City of Cape Town Law Enforcement efforts as well as other security service providers in the area.
- Creating a safe and clean public environment by addressing issues of maintenance and cleaning of streets, pavements and public spaces.
- Manage existing and new public infrastructure for the future benefit of all the users of the area.
- Protect property values.
- Attract new investment to the area.
- Support and promote social responsibility in the area
- The sustained and effective management of the SWCID area.

Proposed Services

In order to address these needs the SWCID will be directed to address six main focus areas namely:

- a) The management of the SWCID operations;
- b) The provision of public safety and security measures in the public areas only;
- c) The cleaning, greening and maintenance of the public spaces in the area;
- d) In co-operation with the relevant City of Cape Town departments, actions will be taken to address and monitor urban management issues related to the public infrastructure in the SWCID;
- e) Through constructive partnerships with all the role-players in the SWCID a recycling initiative will be implemented to improve the sustainability of the businesses and potentially create employment opportunities and social upliftment in the area; and
- f) Marketing and promotional efforts will be undertaken to promote the SWCID as a well-managed and functioning business and residential node.

Consistency with Integrated Development Plan (IDP)

The Integrated Development Plan of the City rests on 5 pillars and the SWCID supports these pillars as follows:

- **The Opportunity City.** The SWCID is working towards the continuous development and improvement of the urban environment through public safety, cleaning, urban management as social initiatives, all aimed at safeguarding and growing the existing businesses and economic opportunities thereby maintaining and creating employment opportunities.
- **The Safe City.** The primary focus and therefor budget allocation for the SWCID is aimed at improved public safety in the public spaces within the SWCID boundary. The SWCID therefor directly supports a Safe City.
- **The Caring City.** The SWCID supports the City's Social Upliftment Strategies to find lasting solutions for Social Development, which includes supporting individuals to move from the street into places of safety, support NGOs that provide social services and where possible create employment opportunities.
- **The Efficient City.** The SWCID supports the functions of the City through the delivery of coordinated top-up municipal services and communicates with the various line departments which facilitates streamlined communication and service delivery with the City.

- **The Well Run City:** The SWCID’s governance structures ensure an open and transparent approach in the way public money is used for the benefit of the community.

Improving Public Safety

In order to improve safety and security the SWCID will develop a comprehensive and integrated public safety plan for the area in conjunction with an appointed service provider. These actions will include coordination and cooperation with:

- The South African Police Service
- Local Community Policing Forums
- Other existing security services in the area
- City of Cape Town Safety and Security Directorate
- Community organisations
- Other stakeholders

The SWCID initiative and the inherent security situation of the area require the deployment of public safety patrol officers to adequately secure the public areas. Such a deployment can be expensive to implement and therefore the focus of the public safety plan is on roaming vehicles and foot patrols with the highest number of resources deployed during day-time operations between 06:30 and 17:30 when most businesses are operational in the area. Considering the contributions from other stakeholders such as the SAPS and safety and security efforts from the City of Cape Town the following public safety and security plan is proposed for the SWCID. This plan involves the deployment of Public Safety Patrol Officers (similar to the concept of Neighbourhood Safety Ambassadors) and a future public CCTV surveillance system to provide a reassuring presence on streets 7 days a week.

Public Safety Patrol Officers

The public safety patrol officers are brightly uniformed ambassadors that help to maintain an inviting and comfortable experience by serving as additional “eyes and ears” for local law enforcement agencies. They are the face of the area. Typically, they get to know their neighbourhood and community very well and often serve as a first point of contact for emergency needs, help law enforcement to maintain order and provide an additional deterrent to crime through their consistent coverage and visibility. Public Safety



Patrol Officers are equipped with two-way radios and walk or patrol the area at key times of the day. They become an integral part of general law enforcement, often being the ones to identify public safety issues and form an extension of the SAPS and the local authority law enforcement. A small

group of well-trained public safety patrol officers have proven to be very successful in securing an area through active engagement with all people in the precinct. Additional training of patrol officers is required to become knowledgeable on issues such as public safety and reporting, first aid and first-responder training, communication skills and homeless outreach services. Beyond basic training the Public Safety Patrol Officers develop a keen awareness and information of specific neighbourhood safety issues including drug trade, gang presence, poverty, social issues, criminal activity and behaviour. If required patrol officers also provide walking escorts to people entering businesses early or staff leaving work late or elderly and vulnerable people feeling insecure.

It is proposed that 4 public safety foot patrol officers be deployed in the SWCID, Monday to Sunday between 06:30 and 17:30. When specific operations are underway, the SWCID mobile public kiosk will serve as a public contact point within the SWCID and serve as a reporting point for the patrol officers. In addition, the area will be patrolled by a public safety patrol vehicles on a 24 hour/7 days a week basis. The public safety deployment will be supported by a comprehensive radio and communications network linked to a supporting control room to be supplied by the service provider.

The public safety plan includes

- 4 x public safety patrol officers patrolling the area on foot, Monday – Sunday during the day-time (06:30 – 17:30).
- 1 x public safety patrol vehicles patrolling the area on a 24/7 basis.
- 1 x mobile command post
- Radio communications network.
- Centralised Control Room and CCTV monitoring
- CCTV camera network to comprise of cameras and monitoring as set out in the implementation plan time scale.

Assistance from the City of Cape Town

The SWCID will further enhance its public safety initiative through close cooperation with the Safety and Security Directorate of the City of Cape Town to link in with their initiative to support a safer public environment. This effort will be focused on utilising the services of Law Enforcement officers from the City of Cape Town in the area. These services are often made available to CIDs by the City of Cape Town. These officers:

- Can enforce compliance with By-Laws and Policies
- Have powers of arrest
- Can Issue appropriate fines for the transgression of City By-laws
- Enhance safety and security in the SWCID



CCTV Surveillance Project

The proposed budget and business plan also incorporate the development of a CCTV surveillance programme whereby the initial capital expenditure for the implementation of strategically placed surveillance cameras are envisaged over the next 5 years. The cameras will assist in acting as a



deterrent and will assist in the monitoring of areas that are difficult to or less frequently patrolled by foot patrollers and patrol vehicles. The cameras also assist in directing foot patrollers and patrol vehicles to specific problems when detected.

Operational security forum

In order to facilitate an integrated approach, the SWCID will initiate and implement a safety and security forum in association with the appointed security service provider. These actions will include coordination and cooperation with:

- The South African Police Service
- Local Community Policing Forums
- Other existing security services in the area
- City of Cape Town Safety and Security Directorate
- Community organisations
- Other stakeholders

This forum will encourage the involvement of members of the SWCID, property owners, tenants, businesses and representatives of the above-mentioned organisations. Operational and response protocols will have to be governed and decided upon at an operational forum convened to oversee safety and security initiatives within the area. This forum will serve to share pertinent crime information as well as trends or emerging threats. The forum should ideally be attended by the following stakeholder groups:

- The preferred private security service provider – employed by the Improvement District
- The cleansing supervisor of the Improvement District
- The local SAPS Commander
- Metropolitan Police Services
- Law Enforcement Services
- Traffic Services
- A representative of the Community Policing Forum and Neighbourhood Watch
- Representatives of other private security companies operating within the area.

Perimeter security and security applications

Existing property owners and businesses should be encouraged to improve existing security applications on their property. This includes initiatives to encourage property owners and businesses to secure their perimeters as the SWCID public safety service provider may only operate in the public space.

Area Cleaning and Urban management

Most established Improvement Districts that have appropriate budgets available to deploy the services of a dedicated public cleaning service to provide the “top-up” or additional cleaning services required in their areas. To establish the most effective cleaning plan the strategy will support existing waste management services, identify specific management problems and areas and assist in developing additional waste management and cleaning plans for the area.

The plan will be executed by establishing a small team to:

- Decrease waste and grime in the area through a sustainable cleaning programme.
- Provide additional street sweeping, waste picking and additional refuse collection in all the public areas.
- Removal of illegal posters, graffiti and stickers from non-municipal infrastructure.

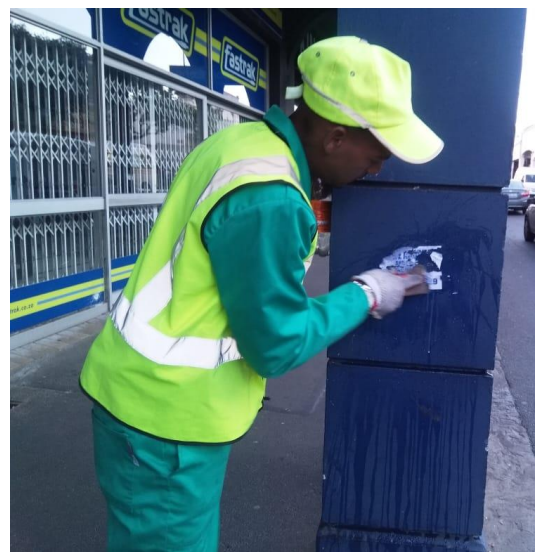


Urban infrastructure will be improved by:

- Developing and implementing a plan to identify and monitor the status of public infrastructure such as roads, pavements, streetlights, road markings and traffic signs.
- Coordinating actions with the relevant City of Cape Town’s departments to address infrastructure defects. This will be done through specific liaison with departments and officials in addition to the reporting and monitoring of repairs identified by the CID Manager.
- After a base level of repair and reinstatement has been achieved the SWCID team will implement local actions to correct minor issues.

In addition, the urban management team will in consultation with the relevant City Departments assist with:

- Graffiti removal from non-municipal infrastructure where possible.
- Removal of illegal posters and pamphlets from public spaces and non-municipal infrastructure as noted in the SWCID Implementation Plan part 4-7.
- Painting of road markings and correction of road signs.
- Greening, tree pruning and landscaping.
- Kerb, bollard and paving reinstatements.
- Storm water drain cleaning where required.





The cleaning contingent will deploy the team in various areas and rotate through the SWCID. Team members can be recruited from homeless people seeking gainful employment and training can be facilitated to improve their skills and potential utilisation. The cleaning and urban maintenance team includes:

- 4 x urban management workers per day. The shifts will be run Monday to Friday
- 1 x urban management supervisor (may be the CID manager)

The following equipment will be required:

- General cleaning equipment such as spades, picks, etc.
- General maintenance tools such as scrapers, paint brushes, spanners etc.
- Materials such as paint, cement, cold asphalt and cleaning materials such as plastic bags which will be acquired as needed and within budgetary limitations.

Recycling Initiative

The City of Cape Town's Solid Waste Department have embarked on various recycling projects incorporating waste drop-off facilities completely dedicated to recycling and/or the appointment of waste recycling companies that support the collection and recycling of waste from businesses. The SWCID will embark on processes to develop and facilitate similar facilities and initiatives for the Somerset West area in support of the need for recycling programs.



Social responsibility

The social issues of the area are varied and complex and no single plan or approach will adequately address these issues. The SWCID will coordinate social intervention actions with the various NGO's and social improvement organisations in the area to assist in the development of a comprehensive strategy for addressing social issues in conjunction with the City of Cape Town, all relevant social welfare organisations and institutions. Once the Social Intervention Plan has been finalised the SWCID management will assist to facilitate and monitor the strategy and implement social rehabilitation.

Social intervention and development can only be achieved by offering unemployed and/or homeless people an alternative.



Through the development of pro-active programmes to create work opportunities for homeless people certain NGOs have presented the opportunity to direct their work programmes to include cleaning and maintenance services to CIDs. These partnerships between CIDs and NGOs create a more cost-effective approach to the provision of a “top-up” service to the municipal cleaning services when large area clean-ups or specific maintenance tasks are required. It is therefore suggested that in addition to the permanent maintenance team a social work programme is used to deployed previously homeless people from NGOs for specific

clean-up projects in the SWCID area. This plan depends on close cooperation with NGOs and the City of Cape Town’s social intervention strategy through which a small number of individuals can be identified to be re-integrated into society through gainful employment.

Marketing

Marketing will initially focus on communicating with the members, businesses and property owners of the SWCID by:

- Maintaining an informative website.
- Distributing SWCID flyers and/or newsletters reflecting the initiatives and successes of the SWCID.
- Promoting the SWCID amongst the local businesses and industries.
- Promote community pride through the initiatives of the SWCID in making the area cleaner and safer.
- Promoting the SWCID through high visibility branding on the patrol vehicles.
- Promoting the SWCID through high visibility uniforms with SWCID branding for the patrol officers and maintenance workers.

Property Owner Supported Projects

Property owners with the financial means to contribute beyond their additional Municipal Property Rates for the SWCID will be encouraged to support various additional initiatives such as:

- Donation of infrastructure for the deployment of CCTV cameras of properties in strategic locations.
- Job creation and skills development opportunities.
- Funding of voluntary additional services including landscaping of public spaces through an “adopt a spot” initiative.
- Funding of additional security patrols in the public area.
- Funding for the direct employment of additional City of Cape Town Law enforcement officers.
- Donation of supplies and equipment for the operations of the SWCID such as uniforms, branding, signage, cleaning equipment.

All additional funding to be approved at an AGM and included into the next year's Implementation Plan and Budget.

5-Year Budget of the SWCID

The 5-year budget for the implementation and operations of the SWCID is set out in Annexure A. It reflects the identified needs of the SWCID operations in as cost effective a manner as possible. Income in the form of additional rates will be derived from all properties in the area and this attracts VAT. Should property owners receive partial or full relief in respect of rates they would enjoy full exemption from payment of any SWCID additional property rates. It is however incumbent on the property owner to seek such relief from the City under the City's Rates Policy.

Financial Impact of the CID

The budget for each year of the Business Plan

Year 1:	R 3 327 876
Year 2:	R 3 598 498
Year 3:	R 3 867 974
Year 4:	R 4 158 457
Year 5:	R 4 471 599

The steady increase in the budget is based on an average 7,6% escalation.

Budget allocation (excluding depreciation) by Portfolio

- Public Safety 63%
- Management & Administration 19%
- Cleaning & Greening 11%
- Social 4%
- Provision for bad debt 3%

In line with the City's Special Rating Areas Policy (SRA Policy), the SWCID management annually prepares an overall budget for the year based on the specific needs of the area as set out in the Business Plan. The budget is funded by the property owners through an additional property rate levied on the municipal valuation of all properties within the SWCID boundary. Additional property rates attract VAT @ 15%.

The additional property rate is calculated by the City annually during the City's budget process. The additional rate is expressed as a Rand-in-the-rand and is calculated by dividing the SWCID budget total with the total municipal valuation of properties in the SWCID.

The SRA Policy allows for a differentiation in tariffs for the different types of properties and as such a residential and non-residential additional property rate is applicable in the SWCID.

The SWCID budget and additional property rates are approved by Council with the City's budget and is applicable over a financial year, which starts on 1 July.

Individual contributions for residential and non-residential properties can be calculated as follows:

1. Municipal valuation x R 0.XXXXXX = Annual contribution (VAT excl.) – Note: R 0.XXXXXX represents the approved SWCID additional property rate.
2. Annual contribution (VAT excl.) ÷ 12 = Average monthly contribution (VAT excl.)
3. Average monthly contribution (VAT excl.) x 1.15 = Average monthly contribution (VAT incl.)

e.g. R5,000,000 x R 0.002875 = R14,375.00 ÷ 12 = R1,197.92 x 1.15 = R1,377.60

Proposed Management Structure

The SWCID will be managed by a board of directors, elected by the members of the Somerset West City Improvement District NPC (SWCID). A Board of Directors consists of property owners within the SWCID and a political representative from the City of Cape Town attending Board Meetings as an observer. The Board manages a Non-Profit Company (NPC), which is responsible for the management of the CID, within the framework of the approved SWCID business plan and oversees the implementation thereof.

Elected Board members take responsibility for the various portfolios in the company and regular board meetings allow the directors to review current operations and apply corrective measures as required.

The Board can appoint service providers and staff to manage the day-to-day operations within the SWCID. The supplementary services provided by the SWCID should represent the actual needs of the area according to the vision of the property owners for the area. The services provided are decided upon by the property owners as CIDs are property-owner driven. The SWCID will be managed by a SWCID manager appointed by the Board and will oversee the day-to-day delivery of the additional services according to the Business Plan.

All of the above is subject to monitoring and oversight by various departments in the City of Cape Town. The CID Department also advises on administrative and governance compliance.

An Annual General Meeting is held every year to review the performance of the CID and to confirm the mandate of the members. The budget and implementation plan for the next year is also presented and discussed for approval at the AGM. The AGM also provides the opportunity to elect new directors to serve on the board of the NPC.

Permissible Amendments to the Business Plan

There are currently no plans to investigate or explore significant changes to the strategy or operations of the SWCID and therefore none are noted here. Should any significant changes be required, such changes will be subject to approval of the Members of the SWCID at an Annual or Special General Meeting.

List of all Rateable Properties within the CID

A list of all the rateable properties within the SWCID is attached as Annexure B.

B. IMPLEMENTATION PLAN

The Implementation Plan is attached as Annexure C

ANNEXURES

Annexure A: Term Budget

Annexure B: List of Rateable Properties

Annexure C: Implementation Plan

Annexure D: Minutes of the Annual General Meeting – 2019

Annexure E: Table of Objections

Annexure F: Table of Objections

SOMERSET WEST CITY IMPROVEMENT DISTRICT

5 YEAR BUDGET AS PER BUSINESS PLAN

	2020/21	2021/22	2022/23	2023/24	2024/25
INCOME	R	R	R	R	R
Income from add. Rates (less 3%)	-3 252 876 97.7%	-3 523 498 97.9%	-3 792 974 98.1%	-4 083 457 98.2%	-4 396 599 98.3%
Other: Specify	-75 000 2.3%	-75 000 2.1%	-75 000 1.9%	-75 000 1.8%	-75 000 1.7%
TOTAL INCOME	-3 327 876 100.0%	-3 598 498 100.0%	-3 867 974 100.0%	-4 158 457 100.0%	-4 471 599 100.0%
EXPENDITURE	R	R	R	R	R
Core Business	2 504 290 75.3%	2 704 634 75.2%	2 921 004 75.5%	3 154 684 75.9%	3 407 059 76.2%
Cleansing services	327 420	353 614	381 903	412 455	445 451
Environmental upgrading	15 000	16 200	17 496	18 896	20 407
Law Enforcement Officers / Traffic Wardens	200 000	216 000	233 280	251 942	272 098
Public Safety	1 831 870	1 978 420	2 136 693	2 307 629	2 492 239
Public Safety - CCTV monitoring	70 000	75 600	81 648	88 180	95 234
Public Safety - CCTV - Leasing of cameras		-	-	-	-
Social upliftment	40 000	43 200	46 656	50 388	54 420
Urban Maintenance	20 000	21 600	23 328	25 194	27 210
Depreciation	80 000 2.4%	100 000 2.8%	100 000 2.6%	100 000 2.4%	100 000 2.2%
Repairs & Maintenance	20 000 0.6%	21 600 0.6%	23 328 0.6%	25 194 0.6%	27 210 0.6%
Interest & Redemption	- 0.0%	- 0.0%	- 0.0%	- 0.0%	- 0.0%
General Expenditure	626 000 18.8%	666 559 18.5%	709 853 18.4%	756 075 18.2%	805 432 18.0%
Accounting fees	12 000	12 720	13 483	14 292	15 150
Administration and management fees	435 000	461 100	488 766	518 092	549 177
Advertising costs	8 500	9 010	9 551	10 124	10 731
Auditor's remuneration	15 000	15 900	16 854	17 865	18 937
Bank charges	3 000	3 180	3 371	3 573	3 787
Contingency / Sundry	6 000	6 359	6 742	7 147	7 575
Insurance	7 500	7 950	8 427	8 933	9 469
Marketing and promotions	12 000	12 720	13 483	14 292	15 150
Motor vehicle expenses	24 000	25 440	26 966	28 584	30 299
Office rental	75 000	82 500	90 750	99 825	109 808
Secretarial duties	4 000	4 240	4 494	4 764	5 050
Telecommunication	24 000	25 440	26 966	28 584	30 299
Bad Debt Provision 3%	97 586 2.9%	105 705 2.9%	113 789 2.9%	122 504 2.9%	131 898 2.9%
TOTAL EXPENDITURE	3 327 876 100.0%	3 598 498 100.0%	3 867 974 100.0%	4 158 457 100.0%	4 471 599 100.0%
(SURPLUS) / SHORTFALL	-	-	-	-	-
GROWTH: EXPENDITURE	9.5%	8.1%	7.5%	7.5%	7.5%
GROWTH: SRA RATES	7.0%	8.3%	7.6%	7.7%	7.7%

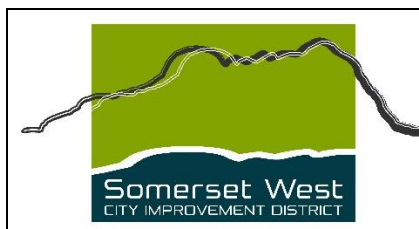
ERF No	CID Bill CIs	CID Inv Name	Rates Use code Desc	Unit No	No	Street address	Suburb	Total Val
8197	COM	TRIBET INVESTMENTS (PTY) LTD	Neighbourhood Shopping Centres		38	ANDRIES PRETORIUS STREET	SOMERSET WEST	51 000 000
6051	COM	THE POSTMASTER	Telecom.		48	ANDRIES PRETORIUS STREET	SOMERSET WEST	23 979 000
716	COM	SOMERSET TRUST	Retail		50	ANDRIES PRETORIUS STREET	SOMERSET WEST	10 450 000
866	COM	JANSCH FAMILY TRUST	Office	15	62	ANDRIES PRETORIUS STREET	SOMERSET WEST	2 600 000
866	COM	VISIONEM BODY CORPORATE	Sectional title - dwellings-incomplete/		62	ANDRIES PRETORIUS STREET	SOMERSET WEST	-
966	COM	MRS A E ANDERSON	Offices		68	ANDRIES PRETORIUS STREET	AUDAS ESTATE	2 500 000
965	COM	MRS S A CAPRI	Clinics etc		70	ANDRIES PRETORIUS STREET	AUDAS ESTATE	2 000 000
946	COM	CALL OF AFRICA FOUNDATION TRUST	Retail		72	ANDRIES PRETORIUS STREET	AUDAS ESTATE	3 500 000
991	COM	STAND ONE HUNDRED BORDEAUX	Retail		74	ANDRIES PRETORIUS STREET	AUDAS ESTATE	3 300 000
9240	COM	HELDERBERGGEBOU BODY CORPORATE	Sectional title - dwellings-incomplete/		76	ANDRIES PRETORIUS STREET	AUDAS ESTATE	-
968	COM	H.A.S.S. PROPERTIES	Offices		78	ANDRIES PRETORIUS STREET	AUDAS ESTATE	2 800 000
1026	COM	NEWLINE INVESTMENTS 17 (PTY) LTD	Retail		84	ANDRIES PRETORIUS STREET	AUDAS ESTATE	3 080 000
6312	COM	MR G R PIPE	Dwellings with other uses		82A	ANDRIES PRETORIUS STREET	AUDAS ESTATE	1 800 000
976	COM	DANENG CC	Offices		3	BRIGHT STREET	AUDAS ESTATE	2 800 000
1035	COM	PRABHAKO PROPERTIES CC	Offices		4	BRIGHT STREET	AUDAS ESTATE	3 700 000
975	COM	RAPID DAWN 59 PTY LTD	Offices		5	BRIGHT STREET	AUDAS ESTATE	2 800 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	1	7	BRIGHT STREET	AUDAS ESTATE	900 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	2	7	BRIGHT STREET	AUDAS ESTATE	720 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	3	7	BRIGHT STREET	AUDAS ESTATE	990 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	4	7	BRIGHT STREET	AUDAS ESTATE	500 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	5	7	BRIGHT STREET	AUDAS ESTATE	860 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	6	7	BRIGHT STREET	AUDAS ESTATE	730 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	7	7	BRIGHT STREET	AUDAS ESTATE	520 000
974	COM	KAREN RAWLINS T/A:E G MILK AND MAAS CC	Office	8	7	BRIGHT STREET	AUDAS ESTATE	530 000
973	COM	THE TRUSTEES OF THE IMIBALA TRUST	Offices		9	BRIGHT STREET	AUDAS ESTATE	2 800 000
4067	COM	ZELPY 2262 (PTY) LTD	Retail		10	BRIGHT STREET	AUDAS ESTATE	2 150 000
972	COM	GAYNOR RUPERT TRUST	Bar/Restuarant/Tavern		11	BRIGHT STREET	AUDAS ESTATE	3 000 000
971	COM	13 BRIGHT STREET CC	Offices		13	BRIGHT STREET	AUDAS ESTATE	3 500 000
1037	COM	GAYNOR RUPERT TRUST	Offices		14	BRIGHT STREET	AUDAS ESTATE	3 000 000
970	COM	FRESH TASTE BISTRO (PTY)LTD	Retail		15	BRIGHT STREET	AUDAS ESTATE	3 750 000
1039	COM	THE GAYNOR RUPERT TRUST	Offices&Retail		18	BRIGHT STREET	AUDAS ESTATE	2 500 000
1040	COM	BRIGHT STREET CC	Offices		20	BRIGHT STREET	AUDAS ESTATE	2 400 000
1041	COM	CANCUN INVESTMENTS NO 7 CC	Offices		22	BRIGHT STREET	AUDAS ESTATE	2 400 000
1042	COM	EMPSYCH PROPRIETARY LIMITED	Offices		24	BRIGHT STREET	AUDAS ESTATE	4 300 000
2743	COM	SOUTH AFRICAN TIMBER MANUFACTURING CC	Office	1	14	CALEDON STREET	MARTINVILLE	830 000
2743	COM	SOUTH AFRICAN TIMBER MANUFACTURING CC	Office	2	14	CALEDON STREET	MARTINVILLE	900 000
2743	COM	PARK LANE ARCHITECTURE CC	Office	3	14	CALEDON STREET	MARTINVILLE	970 000
2743	COM	LUKE L MEERSHOEK	Office	4	14	CALEDON STREET	MARTINVILLE	590 000
2743	COM	MR L MEERSHOEK	Office	5	14	CALEDON STREET	MARTINVILLE	590 000
2743	COM	HAIR FRAME C C	Office	6	14	CALEDON STREET	MARTINVILLE	750 000
2743	COM	HAIR FRAME C C	Restaurant	7	14	CALEDON STREET	MARTINVILLE	860 000
2743	COM	S MEERSHOEK	Office	8	14	CALEDON STREET	MARTINVILLE	610 000
2743	COM	GABRIELLA MARGARETHE GM MEERSHOEK	Office	9	14	CALEDON STREET	MARTINVILLE	860 000
2743	COM	KALAHARI SUNSET TRADING (PTY) LIMITED	Office	10	14	CALEDON STREET	MARTINVILLE	50 000
2743	COM	LEXPRO STELSLS PTY LTD	Office	11	14	CALEDON STREET	MARTINVILLE	590 000
2743	COM	LEXPRO STELSLS PTY LTD	Office	12	14	CALEDON STREET	MARTINVILLE	290 000
2743	COM	LEXPRO STELSLS PTY LTD	Office	13	14	CALEDON STREET	MARTINVILLE	290 000
2743	COM	LEXPRO STELSLS PTY LTD	Office	14	14	CALEDON STREET	MARTINVILLE	430 000
2743	COM	EDUARD & SIMON MEERSHOEK	Office	15	14	CALEDON STREET	MARTINVILLE	230 000
2743	COM	EDUARD & SIMON MEERSHOEK	Office	16	14	CALEDON STREET	MARTINVILLE	250 000
2743	COM	EDUARD & SIMON MEERSHOEK	Office	17	14	CALEDON STREET	MARTINVILLE	250 000
2743	COM	EDUARD & SIMON MEERSHOEK	Office	18	14	CALEDON STREET	MARTINVILLE	250 000
2743	COM	EDUARD & SIMON MEERSHOEK	Office	19	14	CALEDON STREET	MARTINVILLE	170 000
2743	COM	E MEERSHOEK & S MEERSHOEK T/A A1 PROPERTIES	Office	20	14	CALEDON STREET	MARTINVILLE	170 000
2743	COM	BODY CORPORATE-ELWILSENTRUM	Office	21	14	CALEDON STREET	MARTINVILLE	280 000
2743	COM	JENKINSON PROPERTIES CC	Office	22	14	CALEDON STREET	MARTINVILLE	300 000
2743	COM	JENKINSON PROPERTIES CC	Office	23	14	CALEDON STREET	MARTINVILLE	300 000
2743	COM	JENKINSON PROPERTIES CC	Office	24	14	CALEDON STREET	MARTINVILLE	300 000
2743	COM	LEXPRO STELSLS PTY LTD	Office	25	14	CALEDON STREET	MARTINVILLE	560 000
2743	COM	ELWIL CENTRE BODY CORPORATE	Sectional title - dwellings-incomplete/		14	CALEDON STREET	MARTINVILLE	-
2744	COM	FRALEM TRUST TRUSTEES	Offices		16	CALEDON STREET	MARTINVILLE	5 770 000
2211	COM	DR P G DE VILLIERS	Dwellings with other uses		28	CALEDON STREET	MARTINVILLE	2 150 000
2197	COM	THE HARPFOURD FAMILY TRUST	Dwellings with other uses		30	CALEDON STREET	MARTINVILLE	3 840 000
2196	COM	DR K D JOUBERT	Dwellings with other uses		32	CALEDON STREET	MARTINVILLE	2 950 000
2174	COM	TELKOM SA LTD	Telecom.		37	CALEDON STREET	SOMERSET WEST	24 675 000

ERF No	CID Bill CIs	CID Inv Name	Rates Use code Desc	Unit No	No	Street address	Suburb	Total Val
2187	COM	MR C W MURFIN	Dwellings with other uses		46	CALEDON STREET	ROUNDHAY	2 500 000
12230	COM	DIE HELLAUR GESINSTRUST	Neighbourhood Shopping Centres		53	CALEDON STREET	SOMERSET WEST	17 840 000
2088	COM	TEMPLAR CHAMBERS PROP PTY LTD	Dwellings with other uses		56	CALEDON STREET	ROUNDHAY	3 640 000
11447	COM	PROMPTVEST EIGHT PTY LTD	Offices		57	CALEDON STREET	SOMERSET WEST	5 770 000
15749	COM	BRONN PROPERTIES CC	Offices&Retail		63	CALEDON STREET	SOMERSET WEST	3 660 000
2765	COM	MR C STANDER	Dwellings with other uses		64	CALEDON STREET	SOMERSET WEST	3 950 000
11284	COM	NABURN PROP PTY LTD	Dwellings with other uses		65	CALEDON STREET	SOMERSET WEST	6 150 000
15470	COM	NADMIC PTY LTD	Retail		7	CHURCH STREET	SOMERSET WEST	9 450 000
2736	COM	BLOUVIN BELEGGINGS (PTY) LTD	Retail		1	DIRKIE UYS ROAD	SOMERSET WEST	8 226 523
2736	COM	BLOUVIN BELEGGINGS (PTY) LTD	Block of Flats		1	DIRKIE UYS ROAD	SOMERSET WEST	615 597
2736	COM	BLOUVIN BELEGGINGS (PTY) LTD	Block of Flats		1	DIRKIE UYS ROAD	SOMERSET WEST	1 641 592
2736	COM	BLOUVIN BELEGGINGS (PTY) LTD	Block of Flats		1	DIRKIE UYS ROAD	SOMERSET WEST	1 077 295
961	COM	COFAB CC	Offices&Retail		16	DIRKIE UYS ROAD	AUDAS ESTATE	3 100 000
963	COM	GREENSTEELE PTY LTD	Offices		18	DIRKIE UYS ROAD	AUDAS ESTATE	4 200 000
964	COM	DOUBLE HOME PROPERTIES CC	Resd - Mixed		20	DIRKIE UYS ROAD	AUDAS ESTATE	2 282 000
859	COM	BLOUVIN BELEGGINGS (PTY) LTD	Vac Bus Land		24	DIRKIE UYS ROAD	SOMERSET WEST	-
8200	COM	TEBASLI INVESTMENTS PTY LTD	Retail		150	DIRKIE UYS ROAD	SOMERSET WEST	40 640 000
12007	COM	ZANTENI EIGHT (PTY) LTD	Offices		13	DRAMA STREET	ROUNDHAY	19 800 000
7687	COM	NADMIC PTY LTD	Shop	1	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	MR R & MRS CL MEERSHOEK	Shop	2	2	FAGAN STREET	SOMERSET WEST	370 000
7687	COM	ISAMANI PROPERTY INVESTMENTS (PROPRIETARY) LIMITED	Shop	3	2	FAGAN STREET	SOMERSET WEST	390 000
7687	COM	ISIMANI PROPERTY INVESTMENTS (PTY) LTD	Shop	4	2	FAGAN STREET	SOMERSET WEST	390 000
7687	COM	MEV T MEYER	Shop	5	2	FAGAN STREET	SOMERSET WEST	390 000
7687	COM	S HOFMEYR & M LANGEVELDT	Shop	6	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROP INV PTY LTD	Shop	7	2	FAGAN STREET	SOMERSET WEST	800 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Shop	8	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Shop	9	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROP INV PTY LTD	Shop	10	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	MR RW HAILMER	Shop	11	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Shop	12	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Shop	13	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	TARTAR MANAGEMENT C C	Office	14	2	FAGAN STREET	SOMERSET WEST	350 000
7687	COM	TARTAR MANAGEMENT C C	Office	15	2	FAGAN STREET	SOMERSET WEST	370 000
7687	COM	ONS TRUST	Office	16	2	FAGAN STREET	SOMERSET WEST	390 000
7687	COM	SAMANI PROPERTY INVESTMENTS PROPRIETARY LIMITED	Office	17	2	FAGAN STREET	SOMERSET WEST	390 000
7687	COM	G STUDIO PROPERTY TRUST	Office	18	2	FAGAN STREET	SOMERSET WEST	510 000
7687	COM	G STUDIO PROPERTY TRUST	Shop	19	2	FAGAN STREET	SOMERSET WEST	420 000
7687	COM	G STUDIO PROPERTY TRUST	Shop	20	2	FAGAN STREET	SOMERSET WEST	350 000
7687	COM	TENDERSYSTEM (PTY) LTD	Office	21	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Office	22	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS PROPRIETARY LIMITED	Office	23	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	MARAIS KREUSER TRUST	Office	24	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ANDRE A LOEDOLFF	Office	25	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	MS S BANKS	Shop	26	2	FAGAN STREET	SOMERSET WEST	380 000
7687	COM	ISAMANI PROPERTY INVESTMENTS	Restaurant	27	2	FAGAN STREET	SOMERSET WEST	3 900 000
7687	COM	ISAMANI PROP INV PTY LTD	Office	28	2	FAGAN STREET	SOMERSET WEST	310 000
7687	COM	HOLE-IN-THE-WALL BODY CORP	Sectional title - dwellings-incomplete/		2	FAGAN STREET	SOMERSET WEST	-
620	COM	BALLENDE & ROBB RENTAL (PROPRIETARY)	Sectional title - dwellings-incomplete/		4	FAGAN STREET	SOMERSET WEST	-
620	COM	BALLENDE & ROBB RENTAL (PROPRIETARY)	Sectional title - Flats with business in		4	FAGAN STREET	SOMERSET WEST	-
7832	COM	PARDOE TRUST	Offices		5	FAGAN STREET	SOMERSET WEST	3 200 000
595	COM	ISIMANI PROPERTY INVESTMENTS (PTY) LTD	Offices		7	FAGAN STREET	SOMERSET WEST	2 000 000
594	COM	M B WOOLLS PROPRIETARY LIMITED	Offices		9	FAGAN STREET	SOMERSET WEST	2 300 000
11629	COM	KUMANI BELEGGINGS 117 (PTY) LTD	Clinics etc		10	FAGAN STREET	SOMERSET WEST	6 100 000
593	COM	BANOSPARK PROPRIETARY LIMITED	Offices		11	FAGAN STREET	SOMERSET WEST	2 200 000
6309	COM	NORLIM BELEGGINGS EDMS BPK	Offices&Retail		2A	FAGAN STREET	SOMERSET WEST	9 700 000
11941	COM	ROSENOW CENTRE PTY LTD	Workshop		4	HUISING STREET	SOMERSET WEST	5 910 000
12686	COM	COMBINED DEVELOPERS PROPRIETARY LIMITED	Bar/Restuarant/Tavern		9	HUISING STREET	SOMERSET WEST	4 200 000
7872	COM	EVENING STAR TRADING 743 PROPRIETARY LIMITED	Offices		10	HUISING STREET	SOMERSET WEST	4 610 000
2764	COM	S2 INVESTMENTS PROPRIETARY LIMITED	Dwellings with other uses		13	HUISING STREET	SOMERSET WEST	2 700 000
627	COM	LITTLE SWIFT INVESTMENTS 345 (PTY) LTD	Offices&Retail		1	HUNTERS LANE	SOMERSET WEST	20 300 000
639	COM	LITTLE SWIFT INVESTMENTS 345 (PTY) LTD	Vac Bus Land		11	HUNTERS LANE	SOMERSET WEST	1 495 000
8635	COM	CYRIL LEVY FAMILY TRUST	Retail		51	LOURENS STREET	SOMERSET WEST	10 500 000
1750	COM	COPPERFIELD INVESTMENTS (PTY) LTD	Offices		1	LOURENSFORD ROAD	STUART'S HILL	3 360 000
15208	COM	STELLENIA GEBOU (EIENDOMS) BEPERK	Retail		2	LOURENSFORD ROAD	SOMERSET WEST	9 420 000
15203	COM	MR TJ SMART	Offices&Retail		4	LOURENSFORD ROAD	SOMERSET WEST	6 320 000
1989	COM	NABURN PROPERTIES PTY LTD	Dwellings with other uses		6	LOURENSFORD ROAD	SOMERSET WEST	3 970 000
1756	COM	MNR BH EN MEV LM SCHMITZ	Retail		9	LOURENSFORD ROAD	STUART'S HILL	3 400 000
1978	COM	GROBLER EIENDOMSTRUST	Dwellings with other uses		10	LOURENSFORD ROAD	SOMERSET WEST	3 840 000

ERF No	CID Bill CIs	CID Inv Name	Rates Use code Desc	Unit No	No	Street address	Suburb	Total Val
19128	COM	PIETMAR TRUST	Subdivisions		3A	LOURENSFORD ROAD	STUART'S HILL	-
2726	COM	ROUX BELEGGINGS EDMS BPK	Retail		35	MAIN ROAD	SOMERSET WEST	4 350 000
855	COM	KOOPSENTRUM STRAND LTD	Offices		43	MAIN ROAD	SOMERSET WEST	4 900 000
579	COM	JT ROSS PROPERTIES (PROPRIETARY)LIMITED	Retail		73	MAIN ROAD	SOMERSET WEST	36 000 000
3943	COM	ENGEN PETROLEUM LTD	Serv St&Other		83	MAIN ROAD	SOMERSET WEST	9 600 000
7647	COM	OLD BRIDGE INVEST PTY LTD	Offices&Retail		94	MAIN ROAD	SOMERSET WEST	10 790 000
7806	COM	NICOLAAS BEKKER TRUSTEES CC	Retail		99	MAIN ROAD	SOMERSET WEST	13 950 000
7966	COM	FPG HOLDINGS PROPRIETARY LIMITED	Neighbourhood Shopping Centres		100	MAIN ROAD	SOMERSET WEST	66 280 000
630	COM	MR I I GOODMAN & MRS B B BENDAL	Retail		101	MAIN ROAD	SOMERSET WEST	3 470 000
8493	COM	104 MAIN ROAD PROPERTY INVESTMENTS	Retail		104	MAIN ROAD	SOMERSET WEST	8 060 000
697	COM	LONGHOPE PROPERTY TRUST	Retail		105	MAIN ROAD	SOMERSET WEST	8 400 000
7975	COM	BUYING SERVICE 2000 CC	Retail		106	MAIN ROAD	SOMERSET WEST	9 070 000
698	COM	PHOENIX ENTERPRISES PTY LTD	Retail		107	MAIN ROAD	SOMERSET WEST	7 600 000
13026	COM	KUMANI BELEGGINGS 120 PROPRIETARY LIMITED	Retail		109	MAIN ROAD	SOMERSET WEST	3 126 527
13026	COM	KUMANI BELEGGINGS 120 PROPRIETARY LIMITED			109	MAIN ROAD	SOMERSET WEST	261 663
545	COM	GOVERNMENT EMPLOYEES PENSION FUND	Retail		112	MAIN ROAD	SOMERSET WEST	66 990 000
701	COM	MR MDSR FRANCISCO	Retail		113	MAIN ROAD	SOMERSET WEST	19 180 000
8732	COM	THE HERMANN SLANEY TRUST	Offices		114	MAIN ROAD	SOMERSET WEST	21 370 000
705	COM	DURBANWEG 299 BELLVILLE (PTY) LTD	Offices		117	MAIN ROAD	SOMERSET WEST	12 000 000
3057	COM	CUMULATIVE PROPERTIES LIMITE	Offices&Retail		118	MAIN ROAD	SOMERSET WEST	27 480 000
8251	COM	VEST-ACTIV SEVENTEEN PTY LTD	Offices&Retail		119	MAIN ROAD	SOMERSET WEST	13 800 000
7939	COM	LONGMAY INV HOLDINGS CC	Offices&Retail		123	MAIN ROAD	SOMERSET WEST	13 900 000
2153	COM	THE DIRECTOR - GENERAL	Offices		124	MAIN ROAD	SOMERSET WEST	28 480 000
841	COM	MR A A CORREIA	Retail		127	MAIN ROAD	SOMERSET WEST	1 900 000
842	COM	MR I I GOODMAN & MRS BB BENDEL	Retail		129	MAIN ROAD	SOMERSET WEST	1 800 000
12333	COM	VALERIDA BELEGGINGS (PROPRIETARY) LIMITED	Offices&Retail		130	MAIN ROAD	SOMERSET WEST	38 140 000
843	COM	THE SYBIE KOTZE TRUST	Retail		131	MAIN ROAD	SOMERSET WEST	3 300 000
844	COM	DIAMOND TRUST	Offices		133	MAIN ROAD	SOMERSET WEST	212 440
844	COM	DIAMOND TRUST	Offices		133	MAIN ROAD	SOMERSET WEST	1 637 560
2158	COM	CHANG PROPERTY TRUST	Retail		134	MAIN ROAD	SOMERSET WEST	15 030 000
2159	COM	URBAN REUBLIC 76 (PTY) LTD	Shop	1	136	MAIN ROAD	SOMERSET WEST	650 000
2159	COM	SIMROCK INVESTMENT CC	Shop	2	136	MAIN ROAD	SOMERSET WEST	430 000
2159	COM	CLEAN WAY EXPRESS (PROPRIETARY) LTD	Shop	3	136	MAIN ROAD	SOMERSET WEST	430 000
2159	COM	RAPID DAWN 59 (PTY) LTD	Shop	4	136	MAIN ROAD	SOMERSET WEST	240 000
2159	COM	MNR C J JORDAAN	Shop	5	136	MAIN ROAD	SOMERSET WEST	290 000
2159	COM	CLARK POOLS	Shop	6	136	MAIN ROAD	SOMERSET WEST	390 000
2159	COM	MEV PM ECKHARDT	Office	7	136	MAIN ROAD	SOMERSET WEST	370 000
2159	COM	PREMIER ATTRACTION 662 CC	Shop	8	136	MAIN ROAD	SOMERSET WEST	550 000
2159	COM	MR PA VAN REEDE VAN OUDTSHOORN	Office	9	136	MAIN ROAD	SOMERSET WEST	560 000
2159	COM	MR G A LASCHZOK	Shop	10	136	MAIN ROAD	SOMERSET WEST	500 000
2159	COM	EAGLE VALLEY PROPERTIES 83 CC	Shop	11	136	MAIN ROAD	SOMERSET WEST	500 000
2159	COM	JACKAL RIVER FARM CC	Shop	12	136	MAIN ROAD	SOMERSET WEST	450 000
2159	COM	JACKAL RIVER FARM CC	Shop	13	136	MAIN ROAD	SOMERSET WEST	400 000
2159	COM	MR. M STUURMAN	Shop	14	136	MAIN ROAD	SOMERSET WEST	430 000
2159	COM	MR. M STUURMAN	Shop	15	136	MAIN ROAD	SOMERSET WEST	430 000
2159	COM	EXACT TRADE 132 (PROPRIETARY) LIMITED	Shop	16	136	MAIN ROAD	SOMERSET WEST	420 000
2159	COM	EXACT TRADE 132 (PROPRIETARY) LIMITED	Shop	17	136	MAIN ROAD	SOMERSET WEST	650 000
2159	COM	JUST JASMINE INVESTMENTS 116(PTY) LTD	Shop	18	136	MAIN ROAD	SOMERSET WEST	580 000
2159	COM	MS HA VILJOEN	Shop	19	136	MAIN ROAD	SOMERSET WEST	790 000
2159	COM	R M G TRUST	Office	20	136	MAIN ROAD	SOMERSET WEST	370 000
2159	COM	R M G TRUST	Office	21	136	MAIN ROAD	SOMERSET WEST	340 000
2159	COM	DOEP TRADING 36 CC	Office	22	136	MAIN ROAD	SOMERSET WEST	650 000
2159	COM	MEERSHOEK FAMILY TRUST	Office	23	136	MAIN ROAD	SOMERSET WEST	510 000
2159	COM	WORLD FOCUS 1038 C C	Office	24	136	MAIN ROAD	SOMERSET WEST	510 000
2159	COM	NAOS PEOPLE DEVELOPMENT CC	Surgery	25	136	MAIN ROAD	SOMERSET WEST	600 000
2159	COM	PROXITONE PROPRIETARY LIMITED	Gymnasium	26	136	MAIN ROAD	SOMERSET WEST	1 380 000
2159	COM	ST LEGER HORTICULTURAL TRUST	Office	29	136	MAIN ROAD	SOMERSET WEST	510 000
2159	COM	HORTICULTURAL EXTRACTS PTY LTD	Shop	30	136	MAIN ROAD	SOMERSET WEST	600 000
2159	COM	PROXITONE PROPRIETARY LIMITED	Gymnasium	31	136	MAIN ROAD	SOMERSET WEST	400 000
2159	COM	PROXITONE PROPRIETARY LIMITED	Gymnasium	32	136	MAIN ROAD	SOMERSET WEST	800 000
2159	COM	PROXITONE PROPRIETARY LIMITED	Gymnasium	33	136	MAIN ROAD	SOMERSET WEST	350 000
2159	COM	PROXITONE PROPRIETARY LIMITED	Gymnasium	34	136	MAIN ROAD	SOMERSET WEST	370 000
2159	COM	FOUNTAIN SQUARE	Sectional title - dwellings-incomplete/		136	MAIN ROAD	SOMERSET WEST	-
848	COM	NADMIC PROPRIETARY LIMITED	Retail		137	MAIN ROAD	SOMERSET WEST	8 600 000
3902	COM	HEINRICH BRAND FAMILIETRUST	Retail		138	MAIN ROAD	SOMERSET WEST	9 190 000
849	COM	NADMIC PTY LTD	Shop	1	139	MAIN ROAD	SOMERSET WEST	2 300 000
849	COM	NADMIC PTY LTD	Restaurant	2	139	MAIN ROAD	SOMERSET WEST	2 400 000
849	COM	MANOR HOUSE AND MEWS	Sectional title - dwellings-incomplete/		139	MAIN ROAD	SOMERSET WEST	-
2161	COM	ALL SEASONS COMMODITIES	Offices&Retail		140	MAIN ROAD	SOMERSET WEST	10 790 000
851	COM	GRUPO DE DEZ PROPRIETARY LIMITED	Bar/Restuarant/Tavern		141	MAIN ROAD	SOMERSET WEST	3 500 000
853	COM	THE PERFECT PRINT C C	Retail		143	MAIN ROAD	SOMERSET WEST	3 150 000
9575	COM	ALL SEASONS COMMODITIES (PTY) LTD	Retail		144	MAIN ROAD	SOMERSET WEST	17 500 000
854	COM	PIP JAMES TRUST	Retail		145	MAIN ROAD	SOMERSET WEST	8 600 000
956	COM	HOLORDOWN PTY LTD	Retail		151	MAIN ROAD	AUDAS ESTATE	2 847 931
956	COM	HOLORDOWN PTY LTD	Warehouse		151	MAIN ROAD	AUDAS ESTATE	219 755
956	COM	HOLORDOWN PTY LTD			151	MAIN ROAD	AUDAS ESTATE	699 452
18456	COM	TRHOUSE PTY LTD	Retail		153	MAIN ROAD	AUDAS ESTATE	3 600 000
2918	COM	TOTAL S A PTY LTD	Serv St&Other		154	MAIN ROAD	SOMERSET WEST	15 500 000

ERF No	CID Bill Cls	CID Inv Name	Rates Use code Desc	Unit No	No	Street address	Suburb	Total Val
952	COM	JUST JASMINE INVESTMENTS 188 PROPRIETARY	Retail		155	MAIN ROAD	AUDAS ESTATE	4 280 000
980	COM	P DU TOIT INV PTY LTD	Retail		157	MAIN ROAD	AUDAS ESTATE	4 600 000
11237	COM	MATHEE CHILDRENS TRUST	Offices&Retail		159	MAIN ROAD	AUDAS ESTATE	4 000 000
17127	COM	ROSENOW CENTRE PTY LTD	Vac Bus Land		160	MAIN ROAD	SOMERSET WEST	7 800 000
978	COM	HARTMANN ALAN CHRISTOPHER & OTHERS	Retail		161	MAIN ROAD	AUDAS ESTATE	4 900 000
3735	COM	STRANDFOAM PROPERTIES PROPRIETARY	Offices&Retail		162	MAIN ROAD	SOMERSET WEST	6 030 000
977	COM	MRS L G GARDNER	Offices		163	MAIN ROAD	AUDAS ESTATE	4 600 000
8818	COM	NJFM INVESTMENTS (PTY) LIMITED	Bar/Restuarant/Tavern		164	MAIN ROAD	SOMERSET WEST	5 820 000
9480	COM	AMPAG INVESTMENTS (PTY) LTD	Offices		166	MAIN ROAD	STUART'S HILL	6 500 000
1682	COM	170 MAIN ROAD SOMERSET WEST C C	Office	1	170	MAIN ROAD	STUART'S HILL	1 200 000
1682	COM	170 MAIN ROAD SOMERSET WEST CC	Office	2	170	MAIN ROAD	STUART'S HILL	1 000 000
1682	COM	170 MAIN ROAD SOMERSET WEST C C	Office	3	170	MAIN ROAD	STUART'S HILL	1 500 000
1682	COM	170 MAIN ROAD SOMERSET WEST C C	Office	4	170	MAIN ROAD	STUART'S HILL	690 000
1682	COM	170 MAIN ROAD SOMERSET WEST C C	Office	5	170	MAIN ROAD	STUART'S HILL	840 000
1682	COM	170 MAIN ROAD SOMERSET WEST C C	Sectional title - dwellings-incomplete/		170	MAIN ROAD	STUART'S HILL	-
953	COM	GERWILPARK INVEST PTY LTD	Retail		155A	MAIN ROAD	AUDAS ESTATE	1 950 000
2036	COM	THERON EIENDOMSTRUST	Offices		11	MYBURGH STREET	ROUNDHAY	8 680 000
838	COM	WESTVAAL HOLDINGS PROPRIETARY LIMITED	Retail		3	OAK STREET	SOMERSET WEST	12 700 000
3759	COM	THE TRUSTEES LOUIS GROVE FAMILIETRUST	Offices&Retail		5	OAK STREET	SOMERSET WEST	11 870 000
845	COM	NADMIC PTY LTD	Offices		135	OAK STREET	SOMERSET WEST	4 700 000
2210	COM	LY FITNESS PTY LTD	Gymnasium	1	10	OUDEHUIS STREET	SOMERSET WEST	1 200 000
2210	COM	LY FITNESS PTY LTD	Gymnasium	2	10	OUDEHUIS STREET	SOMERSET WEST	520 000
2210	COM	MIDNIGHT SPARK TRADING 334 C C	Shop	3	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	KRIESSLER REINHARD MATTHIAS	Shop	4	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	WOLFF ENTERPRISES PROPRIETARY LIMITED	Shop	5	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	CORUNM TRUST	Surgery	6	10	OUDEHUIS STREET	SOMERSET WEST	1 710 000
2210	COM	MS LA FALLETISCH	Shop	7	10	OUDEHUIS STREET	SOMERSET WEST	1 540 000
2210	COM	MS LA FALLETISCH	Shop	8	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	WOLFF ENTERPRISES PROPRIETARY LIMITED	Shop	9	10	OUDEHUIS STREET	SOMERSET WEST	1 460 000
2210	COM	HENQUE 3680 C C	Office	10	10	OUDEHUIS STREET	SOMERSET WEST	1 840 000
2210	COM	HENQUE 3680 C C	Shop	11	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	BEN SPIES & ASSOCIATES CC	Office	12	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	SILWERBOOM FARM PROPRIETARY LIMITED	Shop	13	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	B D K PROP PTY LTD	Restaurant	14	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2210	COM	B D K PROP PTY LTD	Office	15	10	OUDEHUIS STREET	SOMERSET WEST	1 730 000
2210	COM	B D K PROP PTY LTD	Office	16	10	OUDEHUIS STREET	SOMERSET WEST	1 520 000
2009	COM	ROSENOW CENTRE CC	Retail		2	ROSENOW STREET	SOMERSET WEST	6 300 000
981	COM	J ROSSLEE	Offices		4	ST JAMES STREET	AUDAS ESTATE	2 000 000
982	COM	MR S J BIGGS	Light Indust.		6	ST JAMES STREET	AUDAS ESTATE	2 900 000
983	COM	ANNEL TRUST	Offices		8	ST JAMES STREET	AUDAS ESTATE	2 500 000
11960	COM	SAMPERCY INV PTY LTD	Shop	38	9	ST JAMES STREET	AUDAS ESTATE	860 000
11960	COM	SAMPERCY INV PTY LTD	Shop	39	9	ST JAMES STREET	AUDAS ESTATE	520 000
11960	COM	SAMPERCY INV PTY LTD	Shop	40	9	ST JAMES STREET	AUDAS ESTATE	510 000
11960	COM	SAMPERCY INV PTY LTD	Shop	41	9	ST JAMES STREET	AUDAS ESTATE	460 000
11960	COM	SAMPERCY INVESTMENTS PTY LTD	Sectional title - dwellings-incomplete/		9	ST JAMES STREET	AUDAS ESTATE	-
984	COM	KUSROS CC	Offices		10	ST JAMES STREET	AUDAS ESTATE	2 500 000
985	COM	HELDERVET TRUST	Offices		12	ST JAMES STREET	AUDAS ESTATE	2 500 000
11549	COM	THE S B S TRUST	Retail		13	ST JAMES STREET	AUDAS ESTATE	3 500 000
986	COM	DR PDS MOLLER AND DR JJ ERASMUS	Clinics etc		14	ST JAMES STREET	AUDAS ESTATE	2 500 000
948	COM	COFAB C C	Offices		15	ST JAMES STREET	AUDAS ESTATE	2 700 000
987	COM	FINSCAPE PTY LTD	Offices		16	ST JAMES STREET	AUDAS ESTATE	3 000 000
947	COM	ZELEA INVESTMENTS (PTY) LTD	Offices		17	ST JAMES STREET	AUDAS ESTATE	2 300 000
1030	COM	MR. DA SMIT	Offices		7	STELLENDAAL ROAD	AUDAS ESTATE	3 500 000
3315	COM	LEOFERN INVESTMENTS CC	Retail		5	VICTORIA STREET	SOMERSET WEST	3 870 000
3316	COM	BEAU INVESTMENT HOLDINGS CC	Offices&Retail		7	VICTORIA STREET	SOMERSET WEST	10 200 000

PART B



SOMERSET WEST CITY IMPROVEMENT DISTRICT (SWCID) 5 YEAR IMPLEMENTATION PLAN 1st July 2020 to 30th June 2025

PROGRAM 1 - SWCID MANAGEMENT & OPERATIONS

ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Fully operational SWCID Management Office	Functional and accessible	Ongoing	→	→	→	→	→	SWCID Manager / SWCID Board	
2. Appointment of relevant service providers	Appointment of appropriately qualified service providers.	3 Years	1Y				1Y	SWCID Manager / SWCID Board	Service providers to be reappointed or new providers to be appointed in last year of contract period by means of a competitive process. Well Documented.
3. Board meetings	Bi-monthly Board meetings.	6	6	6	6	6	6	SWCID Manager / SWCID Board	Quorum of directors present at every meeting. Feedback per portfolio. Keep minutes and file resolutions.
4. Monthly Progressive Income and Expenditure Report to CCT	Submit reports to the CID Department timeously.	12	12	12	12	12	12	SWCID Manager	Refer to Financial Agreement. Submit reports to the CID Department by the 15 th of the following month.
5. Audited Annual Financial Statements	Audited Annual Financial Statements with an Unqualified finding.	1	1Y	1Y	1Y	1Y	1Y	SWCID Manager	Submitted to the City by 31 August of each year.
6. Communicate SWCID arrears list	Board Members in arrears cannot participate in meetings.	12	12	12	12	12	12	SWCID Manager	Observe and report concern over outstanding amounts to Board and CID Department.
7. Annual General Meeting	Annual feedback to members at AGM and	1	1Y	1Y	1Y	1Y	1Y	SWCID Manager / SWCID Board	Host successful AGM before 31 December.

PART B

PROGRAM 1 - SWCID MANAGEMENT & OPERATIONS									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
	complying with legal requirements								
8. Submit Annual Report and Annual Audited Financial Statements to Sub-council(s)	Submit AFS and annual report to Subcouncil within 3 months of AGM.	1	1Y	1Y	1Y	1Y	1Y	SWCID Manager / SWCID Board	Submit proof of submission to CID Department.
9. Successful day-to-day management and operations of the SWCID	Monthly feedback to SWCID Board.	Ongoing	➔	➔	➔	➔	➔	SWCID Manager	
10. Maintain Website	Website with all the relevant documents as required by the By-Law and Policy	Ongoing	➔	➔	➔	➔	➔	SWCID Board SWCID Manager	Refer to Program 6-3.
11. CIPC Compliance <ul style="list-style-type: none"> Directors change Annual Returns Auditors change 	CIPC Notifications of changes.	1Y	1Y	1Y	1Y	1Y	1Y	SWCID Board	Directors & Auditors change within 10 business days of change. Annual returns within 30 Business days after the anniversary date of the NPC registration.
12. Monthly Reports to the Directors	Report back on all CID related business to be measured and signed off	12	12	12	12	12	12	SWCID Manager	Provide monthly reports to the Directors.
13. Manage and monitor the C3 notification Process	Complete daily reports of C3 notifications and monitor outstanding issues	12	12	12	12	12	12	SWCID Manager	
14. Input to the Integrated Development Plan	Annual submissions to Subcouncil Manager	1Y	1Y	1Y	1Y	1Y	1Y	SWCID Manager	October to February of every year.
15. Input to the City Capital/Operating Budgets	Annual submissions to Subcouncil Manager.	1Y	1Y	1Y	1Y	1Y	1Y	SWCID Manager	By September of each year.
16. Communicate with property owners	Monthly newsletter	Monthly	12	12	12	12	12	SWCID Manager	Keep property owners informed.
17. Mediate issues with or between property owners	Provide an informed opinion on unresolved	Ongoing	➔	➔	➔	➔	➔	SWCID Manager & City of Cape Town	

PART B

PROGRAM 1 - SWCID MANAGEMENT & OPERATIONS									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
	issues and assist where possible							Departmental Managers and Law Enforcement	
18. Visit SWCID members	Communicate and visit SWCID members.	Bi-annually	2	2	2	2	2	SWCID Manager	Refer also to Program 6-4
19. Promote and develop SWCID NPC membership	Have a NPC membership that represents the SWCID community Update NPC membership. Ensure that membership application requests are prominent on webpage	Ongoing	➔	➔	➔	➔	➔	SWCID Manager / SWCID Board	
20. Build working relationships with Subcouncil Management and relevant CCT officials and departments that deliver services in the SWCID	Successful and professional relationships with subcouncil management, Area Based Manager and City Departments resulting in enhanced communication, cooperation and service delivery	Ongoing	➔	➔	➔	➔	➔	SWCID Manager	
21. SRA renewal application and survey.	Submit a comprehensive renewal application for approval by the members and the City of Cape Town.	In year 5					1Y	SWCID Manager / SWCID Board	
22. Establish and maintain Website	Informative website with all required documents displayed as required by legislation.	Ongoing	➔	➔	➔	➔	➔	SWCID Manager	
23. Annual Tax Compliance Status	Within one month after expiry date.	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager	Submit PIN to CCT Supply Chain Management Department.

PART B

PROGRAM 1 - SWCID MANAGEMENT & OPERATIONS									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
24. Budget Review	Board approved budget review to the CCT by end of February	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager	Submit Board minutes and approved adjustment budget to the CCT by end of February.
25. Perform Mid-year performance review.	Board approved mid-year review submitted to the CCT by end of February	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager / SWCID Board	Submit Board minutes and approved Mid-year performance review to the CCT by end of February. Ensure under/non performance areas are addressed before the end of the financial year.
26. All Directors to receive relevant CID Documents	At the 1 st Board meeting after the AGM, supply all directors with all relevant CID documents	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager / SWCID Board	
27. Allocation of portfolios	At the first Board meeting after the AGM, assign portfolios to Directors	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager / SWCID Board	
28. Declaration of interest	Ensure all Directors and Manager sign DOI at every Board Meeting	Bi-monthly	6	6	6	6	6	SWCID Manager / SWCID Board	

PROGRAM 2 - SWCID PUBLIC SAFETY / LAW ENFORCEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Identify the root causes of crime in conjunction with the SAPS, Local Authority and existing Public Safety service using their experience as well as available crime statistics	Incorporate in Public Safety Management Strategy Plan	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	This is done comprehensively at the beginning of term and then modified continuously

PART B

PROGRAM 2 - SWCID PUBLIC SAFETY / LAW ENFORCEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
2. Determine the Crime Threat Analysis of the CID area in conjunction with the SAPS	Incorporate in Public Safety Management Strategy Plan	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
3. Determine strategies by means of an integrated approach to improve public safety	Incorporate in Public Safety Management Strategy Plan	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
4. In liaison with other Public Safety role players and the South African Police Service, identify current Public Safety and policing shortcomings and develop and implement effective public safety strategy	Incorporate in Public Safety Management Strategy Plan	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
5. Approve a Public Safety Management Strategy with clear deliverables and defined performance indicators to guide safety services by the appointed service provider and evaluate levels of service provided.	Documented Public Safety Management Strategy with clear deliverables and defined performance indicators to guide public safety services by the appointed service provider and evaluate levels of service provided.	Revise as often as required but at least annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager/ Public Safety Service Provider and approved by the Board	This is done comprehensively at the implementation of the CID and then modified continuously
6. Maintain a manned centrally located office(s) open to the members and residents of the CID to request Public Safety assistance or report information	Appropriately manned and equipped office with skilled staff	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	As per Program 1-1
7. Deploy Public Safety resources accordingly and effectively on visible patrols. Public Safety personnel and patrol vehicles to be easily identifiable	Effective safety and Public Safety patrols in the SWCID	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	

PART B

PROGRAM 2 - SWCID PUBLIC SAFETY / LAW ENFORCEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
8. Utilise the "eyes and ears" of all Public Safety and gardening/street cleaning staff, as well as own staff, to identify any breaches	Incorporate feedback and information in Public Safety and safety initiatives of the SWCID	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
9. Assist the police through participation by SWCID in the local Police sector crime forum	Incorporate feedback and information in Public Safety and safety initiatives of the SWCID Report on any Public Safety information of the SWCID to the CPF	Monthly	12	12	12	12	12	SWCID Manager/ Public Safety Service Provider	
10. Monitor and evaluate the Public Safety strategy and performance of all service delivery on a quarterly basis	Report findings to the SWCID Board with recommendations where applicable	Quarterly	4	4	4	4	4	SWCID Manager/ Public Safety Service Provider/ SAPS Crime Intelligence Officer	Refer to Program 1-9
11. On-site inspection of Public Safety Patrol officers	Report findings to the SWCID Board with recommendations where applicable	Daily	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
12. Weekly Public Safety Reports from Contract Public Safety Service Provider	Report findings to the SWCID Board with recommendations where applicable Provide feedback to forum meeting	Weekly	52	52	52	52	52	Public Safety Service Provider	Incorporate into monthly management report to SWCID Board
13. Deploy CCTV cameras monitored by a CCTV Control Room	Effective use of CCTV cameras through monitoring	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	
14. Appoint a CCTV Monitoring service provider	Appointment of appropriately qualified service providers.	3 Years	1Y			1Y		SWCID Manager / SWCID Board	
15. Register CCTV Cameras with the City of Cape Town	Cameras registered with the CCT	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Public Safety Service Provider	

PART B

PROGRAM 2 - SWCID PUBLIC SAFETY / LAW ENFORCEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		

PROGRAM 3 - SWCID CLEANSING & ENVIRONMENTAL INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Develop a cleansing strategy document	Cleansing strategy document with clear deliverables and defined performance indicators to guide cleansing and delivery.	Annually	1Y	1Y	1Y	1Y	1Y	SWCID Manager/ Cleansing Service Provider	Revise as often as required but at least annually. Refer to 1.2
2. Cleansing Strategy to guide cleansing and delivery	Monitor and evaluate the cleansing strategy and performance of all service delivery on a quarterly basis	Quarterly	4	4	4	4	4	SWCID Manager/ Cleansing Service Provider	
3. Appointed Cleaning service provider.	Appointment of appropriately qualified service provider.	3 Years	1Y			1Y		SWCID Manager / SWCID Board	Service providers to be reappointed or new providers to be appointed in last year of contract period by means of a competitive process. Well Documented.
4. Additional litter bins and emptying of litter bins.	Quarterly status reports to CCT regarding progress of identified shortcomings	Quarterly	4	4	4	4	4	SWCID Manager/ Solid Waste Department	

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PROGRAM 3 - SWCID CLEANSING & ENVIRONMENTAL INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
5. Cleaning of streets and sidewalks in the SWCID	Cleansing each of the streets within the CID boundary at least once within every two month period	Bi monthly	6	6	6	6	6	SWCID Manager/ Cleansing Service Provider	
6. Health and safety issues reported to CCT with C3 notifications	Monthly evaluations and inspections of reported C3. Report to the Board. Provide an improved healthy urban environment in the SWCID	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/SWCID Board	
7. Monitor and combat Illegal dumping	Removal of illegal dumping when required and applying applicable penalties through law enforcement against transgressors. Report to the Board	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Cleansing Service Provider/ Law Enforcement Officers/SWCID Board	
8. Identify environmental design contributing to grime such as wind tunnels	Quarterly evaluation of the causes of waste Quarterly evaluation of measures implemented and identification of remedial actions. Report to the Board.	Quarterly	4	4	4	4	4	SWCID Manager/ Cleansing Service Provider/SWCID Board	
9. Promoting waste minimization through education and awareness on waste and water pollution	Monthly evaluations and inspections Report findings to Board.	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Cleansing Service Provider, Solid waste Department	

PART B

PROGRAM 3 - SWCID CLEANSING & ENVIRONMENTAL INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
10. Encourage property owners to act responsibly in terms of waste management and encourage recycling initiatives	Monthly evaluations and inspections Report findings to the Board.	Ongoing	➔	➔	➔	➔	➔	CID Manager / Solid Waste Department	
11. Local NGO to assist in cleaning programs where applicable	As required coordinate cleaning programs and report to the Board	Ongoing	➔	➔	➔	➔	➔	CID Manager	Refer to program 4-6 and 5-2
12. Recycle waste	Recycle waste collected by cleaning staff where possible and report progress to the Board	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ Cleansing Service Provider	
13. Greening campaigns - Arbor Day	Report to the SWCID Board with recommendations where applicable	1	1Y	1Y	1Y	1Y	1Y	SWCID Manager	

PROGRAM 4 - SWCID URBAN MANAGEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Identify problem areas with respect to: a. street lighting; b. missing drain covers / cleaning of drains c. maintenance of road surfaces; sidewalks d. cutting of grass / removal of weeds e. road markings / traffic signs	Urban management plan with clear deliverables and defined performance indicators to guide delivery – Report monthly to the Board	Ongoing Monthly reporting to the Board.	➔	➔	➔	➔	➔	SWCID Manager	Use the established service levels to design the provision of supplementary services without duplication of effort.

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PROGRAM 4 - SWCID URBAN MANAGEMENT INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
2. Identify and report infrastructure supplementing of existing Council Services: f. Street lighting g. Dumping h. Refuse Removal i. Waterworks j. Sewerage k. Roads and Storm water l. Traffic signals and line painting m. Pedestrian safety n. Road repairs	Monitor and evaluate. Report findings to the SWCID Board with recommendations where applicable	Daily / weekly and monthly reports to the C3 notification process and daily recording of references in the register	→	→	→	→	→	SWCID Manager	
3. Compile a list of prioritized needs to enhance the objectives of the CID and liaise with the relevant departments to correct	Monitor and evaluate the plan and performance of all service delivery on a quarterly basis. Report findings to the SWCID Board with recommendations where applicable	4	4M	4M	4M	4M	4M	SWCID Manager	
4. Work in conjunction with local social welfare and job creation organization and develop the delivery of the supplementary services to improve the urban environment	Development of a long-term sustainable work program	Ongoing	→	→	→	→	→	SWCID Manager	This is done comprehensively at the term renewal and then modified and managed continuously Also refer to Program 5-2 and 3-10
5. Illegal Poster Removal Notify and monitor the removal of illegal posters by the City of Cape Town	City of Cape Town infrastructure free from illegal posters	Ongoing	→	→	→	→	→	SWCID Manager	

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PROGRAM 5 - SWCID SOCIAL INTERVENTION INITIATIVES									
ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Identify and determine strategies by means of an integrated approach to address / homelessness and the relief measures available, current and future.	Social intervention plan with clear deliverables and defined performance indicators to guide delivery	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ NGOs	This is done comprehensively at the implementation of the CID and then modified continuously
2. Work in conjunction with local social welfare and job creation organization and develop the delivery of the supplementary services to improve the urban environment	Social intervention plan with clear deliverables and defined performance indicators to guide delivery	Ongoing	➔	➔	➔	➔	➔	SWCID Manager/ NGOs	This will be a long-term plan of action that will take time to develop – Refer to Program 4-6 and 3-10
3. Coordinate Social Development programs and initiatives with City Social Development Department	Meet quarterly	Ongoing	➔	➔	➔	➔	➔	SWCID Manager	
4. Public awareness program on social issues		Ongoing	➔	➔	➔	➔	➔	SWCID Manager	


PROGRAM 6 - SWCID MARKETING INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
1. Newsletters / Newsflashes	Informative newsletters distributed.	Quarterly	4	4	4	4	4	SWCID Manager	Also refer to Program 1-16
2. Regular Press releases in local Newspapers covering: a. Local Development b. Promoting local Projects c. Social Issues	Regular media exposure	Ongoing	➔	➔	➔	➔	➔	SWCID Manager	

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PROGRAM 6 - SWCID MARKETING INITIATIVES									
ACTION STEPS	RESPONSIBLE	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					PERFORMANCE INDICATOR	COMMENTS
			Y1	Y2	Y3	Y4	Y5		
3. Establish and maintain Website	Up to date and informative website in compliance with CID legislation.	Ongoing	→	→	→	→	→	SWCID Manager	Refer to Program 1-10
4. Regular Member visits and meetings	Monthly feedback to SWCID Board at Directors Meeting	Ongoing	→	→	→	→	→	SWCID Manager	Refer to Program 1-18
5. Establish the SWCID Business Directory and link to website	Up to date directory	Every 6 months	2	2	2	2	2	SWCID Manager	
6. SWCID Signage	Signage to be visible and maintained	Ongoing	→	→	→	→	→	SWCID Manager	

CAPE ARGUS, Friday, October 11, 2019

Geklassifiseerd Vrydag 11 Oktober 2019



Notice Annual General Meeting (AGM)

The Somerset West City Improvement District NPC (SWCID) will be hosting an AGM. All stakeholders are invited to a review of the year's activities, approval of the extension of the CID term and planning for 2020/21.

Date: 5 November 2019
Time: 16:00
Venue: The Farm House Coffee Shop Restaurant, The Trading Post Centre, 53 Caledon Street, Corner of Caledon & Myburgh Street, Somerset West, 7130

Resolutions presented at the Members meeting can only be voted on by bona fide members of the SWCID. This membership is available free of charges to all owners of non-residential property within the SWCID footprint, but they must be registered before 29 October 2019.

For further information, documentation and how to register go to www.swcid.co.za or e-mail info@swcid.co.za or call 083 255 7657

ACM: 9182790



Kennisgewing van Algemene Jaarvergadering (AJV)

Die Somerset West City Improvement District NPC (SWCID) hou 'n AJV. Alle belanghebbende persone word genooi na 'n oorsig van die jaar se bedrywighede, goedkeuring van die termyn verlenging en beplanning vir 2020/21.

Datum: 5 November 2019
Tyd: 16:00
Plek: The Farm House Coffee Shop Restaurant, The Trading Post Centre, Caledonstraat 53, H.v. Caledon & Myburghstraat, Somerset West, 7130

Slegs bona fide-lede van die SWCID kan stem by 'n AJV. Alle eienaars van nie-residentieële eiendom wat binne die SWCID val, kan lede word sonder enige koste daaraan verbonde, maar moet registreer voor 29 Oktober 2019.

Vir meer besonderhede oor registrasie en dokumentasie gaan na www.swcid.co.za, stuur 'n epos aan info@swcid.co.za of skakel 083 255 7657

21010300-0011010



SOMERSET WEST CITY IMPROVEMENT DISTRICT NPC
2015/250540/08
135 Main Road, Nadmic Centre, Somerset West, 7130
www.swcid.co.za | info@swcid.co.za

Notice is hereby given of the Annual General Meeting (AGM) of the Somerset West City Improvement District NPC that will take place on 5 November 2019 where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership
 - 2.1.1 resignations
 - 2.1.2 new members
 - 2.2 Quorum to constitute a meeting
3. Previous AGM minutes
 - 3.1 Approval
 - 3.2 Matters arising
4. Chairman's Report
5. Feedback on operations 2018-19
6. Noting of Audited Financial Statements 2018-19
7. Approval of extension of the 5-year term Business Plan 2020- 2025
8. Budget
 - 8.1 Approval of use of additional surplus funds 2019-20
 - 8.2 Approval of budget 2020-21
 - 8.3 Approval of use of surplus funds 2020-21
9. Approval of implementation plan 2020-21
10. Appointment of auditors
11. Confirmation of Company secretary
12. Election of Board Members
13. General / Q & A
14. Adjournment

Please note the following:

The present Directors of the SWCID and their respective portfolios are:


Name	Current SRA Portfolio
Michelle Stander	Chair Person
Hendrik Johannes Julius Wiid	Director
Yolanda Van Der Spuy	Director
Gerhard Nel	Director

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 29 October 2019 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Somerset West City Improvement District NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM but shall be eligible for re-election." Therefore, the following Directors: Hendrik Johannes Julius Wiid and Yolanda Van Der Spuy will resign. They have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.

The following documentation is available at the AGM and on the Somerset West City Improvement District NPC (SWCID) website at www.swcid.co.za:

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Business Plan 2020- 2025
- Implementation Plan 2020-2021
- Budget 2020-2021
- Membership application form
- Nomination as Director form
- Proxy Form

	<h2>AGM NOVEMBER 2019</h2>												
<p>MINUTES OF THE SOMERSET WEST CID (SWCID) ANNUAL GENERAL MEETING HELD ON 5 NOVEMBER 2019 AT THE FARMHOUSE COFFEE SHOP, TRADING POST CENTRE, SOMERSET WEST AT 16H00</p> <p>Present</p> <table border="0" style="width: 100%;"> <tr> <td>Michelle Stander (MS)</td> <td>Chairperson and Director - SWCID</td> </tr> <tr> <td>Hendrik Johannes Julius Wiid (HJJW)</td> <td>Director – SWCID</td> </tr> <tr> <td>Yolanda van der Spuy(YvDS)</td> <td>Director – SWCID</td> </tr> <tr> <td>Gerhard Nel</td> <td>Director – SWCID</td> </tr> <tr> <td>Gene Lohrentz (GL)</td> <td>MD Geocentric (Geocentric as SWCID Management Company)</td> </tr> <tr> <td>Ernst van Zyl (EvZ)</td> <td>CID Manager – Geocentric</td> </tr> </table> <p>Apologies See attached attendance register for additional attendees:</p>		Michelle Stander (MS)	Chairperson and Director - SWCID	Hendrik Johannes Julius Wiid (HJJW)	Director – SWCID	Yolanda van der Spuy(YvDS)	Director – SWCID	Gerhard Nel	Director – SWCID	Gene Lohrentz (GL)	MD Geocentric (Geocentric as SWCID Management Company)	Ernst van Zyl (EvZ)	CID Manager – Geocentric
Michelle Stander (MS)	Chairperson and Director - SWCID												
Hendrik Johannes Julius Wiid (HJJW)	Director – SWCID												
Yolanda van der Spuy(YvDS)	Director – SWCID												
Gerhard Nel	Director – SWCID												
Gene Lohrentz (GL)	MD Geocentric (Geocentric as SWCID Management Company)												
Ernst van Zyl (EvZ)	CID Manager – Geocentric												
<p>1. WELCOME</p> <p>a. The Chairperson welcomed all present to the Annual General Meeting of SWCID.</p> <p>b. The Chairperson handed over proceedings to GL</p>	<p>ALL</p>												
<p>2. QUORUM TO CONSTITUTE A MEETING</p> <p>a. GL noted that no new membership applications were received.</p> <p>b. GL emphasised that the meeting was a member’s meeting and that only members may participate in the decisions taken at the meeting.</p> <p>c. Gene Lohrentz explained what a Quorum is and encouraged Property Owners to please sign up to become a member. Gene Lohrentz also announced that a quorum is present and that the meeting is properly constituted.</p>	<p>ALL</p>												
<p>3. APPROVAL OF THE AGENDA</p> <p>a. A member of the audience, Mr Smith asked to be heard on crime statistics as a discussion point. The Chairperson noted that all such matters were to be tabled 7 days in advance of the meeting as per the notice for the meeting. Mr Smith was asked to refer the matter to the Board for discussion.</p> <p>b. The rest of the agenda was approved.</p>	<p>ALL</p>												
<p>4. APPROVAL OF MINUTES</p> <p>a. Minutes of the previous AGM was approved by show of hands.</p>	<p>ALL</p>												

<p>5. CHAIRPERSON'S REPORT</p> <ul style="list-style-type: none"> a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment. b. GL noted that the CBD and the CID area is not crime free. Property related crimes including damage to property, shoplifting and theft out of motor vehicles can be highlighted as issue of crime in the area. c. GL however also noted that in some cases negligence by property owners often contribute to crime incidents by leaving vehicle unsecured and properties unlocked. GL highlighted how properties are left unsecured at night and how the SWCID tries to ensure that these properties do not become targets of crime. d. GL noted that the SWCID has a mandate to provide a public safety service and not to fulfil the role of the SAPS or any other law enforcement entity but rather to interrupt opportunities to crime. e. The abuse of alcohol and substance abuse was highlighted as an issue in the CBD. f. GL also highlighted the interaction with homeless people in the area and the ever-increasing number of people on the street, not only in Somerset West but across all metropolitan areas. g. As with the previous AGM, GL highlighted the issue of replica (toy) firearms being used to commit crimes and showed some examples of this. h. GL reported how the public safety teams assist at accidents. i. GL noted the various cleaning activities and urban management tasks performed by the SWCID cleaning team. GL noted the role of the new cleaning trollies. j. GL highlighted the maintenance of verges and the cleaning of drains before winter to prevent flooding. k. GL showed how empty tree wells were replanted throughout the area including the use of concrete planters where new trees cannot be planted. l. GL noted the work done with the Helderberg Shelter and how social work teams assist to maintain the Somerset West CBD. m. There was a question about the use of wheelie bin locks and the issue was noted for investigation. 	<p>ALL</p>
<p>6. APPROVAL OF AUDITED FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> a. The meeting adopted and approved the AFS of the SWCID. 	<p>ALL</p>
<p>7. APPROVAL OF THE 5-YEAR TERM, IMPLEMENTATION PLAN AND BUDGET</p> <ul style="list-style-type: none"> a. GL presented the meeting with the 5-year Business Plan. b. GL presented the Budget and Implementation Plan to the meeting including the utilization of surplus funds to augment the budget. c. GL asked for a show of hands to approve the 5-year term extension of Somerset West CID. The meeting supported the extension and approved the 5-year budget and Implementation Plan. 	
<p>8. SURVEY RESULTS</p> <ul style="list-style-type: none"> a. GL presented the meeting with the results of a survey done amongst the property and business owners and managers in the area. b. The survey showed an improvement of business confidence. c. Mr Smith raised the matter of crime statistics again and once more the Board noted this further noted that it will be taken under consideration by the Board. Councillor Pringle and Mr Rossouw also clarified the mandate of the SWCID. Mr Wiid 	
<p>7. APPROVAL OF 2020/21 BUDGET AND 5-YEAR BUDGET</p> <ul style="list-style-type: none"> a. GL also presented the budget for 2020/21 and use of surplus funding. b. The members of the meeting approved the budget and the utilisation of the surplus funding 	<p>ALL</p>

<p>8. IMPLEMENTATION PLAN APPROVAL</p> <p>a. The members of the meeting approved the proposed implementation plan.</p>	
<p>9. AUDITORS FOR 2019/2020 AND APPOINTMENT OF THE COMPANY SECRETARY</p> <p>a. GL noted that the current auditors are Pyper Turner. The members approved the re-appointment of Pyper Turner.</p> <p>b. GL noted that Pyper Turner currently act as Company Secretary. The members approved the re-appointment of Pyper Turner.</p>	ALL
<p>10. STAND DOWN & ELECTION OF BOARD MEMBERS</p> <p>a. GL noted that no nominations for new Board Member were received.</p> <p>b. Mr Wiid and Mrs Van Spuy have resigned but has made themselves available for re-election.</p> <p>c. Mr Wiid and Mrs Van Spuy were re-elected to the Board.</p>	ALL
<p>11. QUESTIONS AND GENERAL</p> <p>a. The meeting was briefly informed about the upgrade of the rose garden close to the SAPS, for noting as it is not inside the boundary of the SWCID</p> <p>b. Cllr Pringle highlighted the issue on kerbside parking and noted that the cancellation thereof is in progress.</p>	ALL
<p>12. CLOSURE</p> <p>a. Michelle Stander thanked those involved in the SWCID for their support and for those business and property owners for being present.</p>	ALL