



SOMERSET WEST CITY IMPROVEMENT DISTRICT AGM 18 OCTOBER 2023

MINUTES OF THE SOMERSET WEST CID (SWCID) ANNUAL GENERAL MEETING HELD ON 18 OCTOBER 2023 AT THE FARMHOUSE COFFEE SHOP, TRADING POST CENTRE, SOMERSET WEST AT 15H00

Present

Bertus de Waal	(BdW)	Chairperson and Director – SWCID
Michelle Stander	(MS)	Director – SWCID
Yolanda van der Spuy	(YvdS)	Director – SWCID
Gene Lohrentz	(GL)	MD of SWCID Management Company
Cllr Norman McFarlane	(NM)	Board Observer - SWCID

Apologies

Gerhard Nel	Apology	Director – SWCID
Dawid Malan	Apology	Director – SWCID

See the attached attendance register for additional attendees:

1.	WELCOME a. The Chairperson welcomed all present and thanked all involved for their support. He handed the proceedings over to GL.	ALL
2.	QUORUM TO CONSTITUTE A MEETING a. GL noted that no new membership applications were received during the year. b. GL noted that they have received apologies and proxies from Director Gerhard Nel and Director Dawie Malan for the meeting. c. GL announced that a quorum is present and that the meeting is properly constituted.	ALL
3.	APPROVAL OF MINUTES a. The minutes of the previous AGM were approved by a show of hands.	ALL
4.	APPROVAL OF THE AGENDA a. GL presented the meeting with the agenda and asked whether anyone would like to add something to it. b. Nothing was added, and the agenda as presented was approved.	ALL
5.	CHAIRPERSON'S REPORT a. GL noted that the Chairpersons' report was included in the documents distributed to all members via email and is also available on the SWCID Website.	ALL
6.	OPERATIONAL REPORT a. GL presented the meeting with feedback on the year's operations with specific reference to Public Safety, Cleaning, Urban Management, Greening and Social Upliftment.	ALL

Minutes Approved: _____

SWCID Chairperson

<ul style="list-style-type: none"> b. Starting with Public Safety, GL presented the meeting with the Public Safety statistics for the year 2022-2023 and highlighted that they had more than 12,000 public safety contact sessions. c. GL also highlighted that they have confiscated more than 1,100 shopping trolleys and addressed 2,500 bin scratchers. d. GL presented the meeting with the various cleansing activities of the SWCID maintenance team, including sweeping streets, cleaning illegal dumpings, servicing green bins etc. e. GL noted the cleansing statistics for the 2022-2023 financial year and highlighted that they have collected more than 8,500 bags of litter. f. GL mentioned that most of the waste in the SWCID was produced at the PTI and noted that the PTI will be finished by March 2024. g. GL noted the various urban management activities of the SWCID cleaning team and highlighted that they have fixed about 127 urban defects that were logged. h. GL noted that they have introduced more potted gardens to the area that not only beautified the area but also helped the property owners to keep vehicles from parking on that sidewalk. i. GL highlighted the successes of the recycling team and noted that they will be proceeding with this social upliftment project. j. GL thanked the public safety officers and the cleaning team for all their hard work. 	
<p>7. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> a. The meeting adopted and approved the AFS of the SWCID. 	ALL
<p>8. APPROVAL OF THE BUDGET FOR THE YEAR 2024/25</p> <ul style="list-style-type: none"> a. GL noted that a surplus utilisation of R 150 000 was allocated in the 2022/2023 Financial Year to support the Village Collective, but it rolled over to the 2023/2024 Financial Year. b. BdW presented the meeting with the goal of the Village Collective. c. GL noted that the SWCID will add a link on their website that will take anyone interested to the Village Collectives' website for any property/business owners who would like to get more information regarding the initiative. d. GL presented the meeting with the budget for the year 2024/25. e. GL explained that in the 5-year approved budget, they planned to use R 75,000 of their surplus funds to augment the budget but are proposing to increase this amount to R 220,000. f. GL explained that the additional amount will assist the SWCID to add more cameras to their CCTV Network and support the Village Collective with another R 175,000. g. The meeting approved the budget and surplus utilisation. 	ALL
<p>9. APPROVAL OF THE IMPLEMENTATION PLAN FOR THE YEAR 2024/25</p> <ul style="list-style-type: none"> a. The meeting supported and approved the Implementation Plan. 	ALL
<p>10. AUDITORS FOR 2023/2024 AND APPOINTMENT OF THE COMPANY SECRETARY</p> <ul style="list-style-type: none"> a. GL noted that the current auditors are C2M. b. The members approved the re-appointment of C2M. c. GL noted that C2M Tax and Advisory Services currently acts as Company Secretary. d. The members approved the re-appointment of C2M Tax and Advisory Services. 	ALL
<p>11. STAND DOWN & ELECTION OF BOARD MEMBERS</p> <ul style="list-style-type: none"> a. GL noted that there are no nominations for new board members. 	ALL

b

<ul style="list-style-type: none"> b. In terms of the rotation of Board Members Gerhard Nel and Yolanda van der Spuy have resigned. c. Yolanda van der Spuy has made herself available for re-election. d. The meeting re-elected her to the Board. 	
<p>12. SPECIAL RESOLUTION: AMENDMENT OF THE NEW MEMORANDUM OF INCORPORATION</p> <ul style="list-style-type: none"> a. GL presented the meeting with a presentation from the City of Cape Town, which discusses changes in the new MOI. b. GL explained that the changes were made to bring the MOI in line with the new Bylaw and Policy. c. GL discussed the most significant changes of the new MOI. d. The meeting approved the amendments of the MOI by a show of hands. e. No members objected to the amendments. 	ALL
<p>13. QUESTIONS AND GENERAL</p> <ul style="list-style-type: none"> a. Cllr Norman McFarlane noted that he would like to thank the staff of the Somerset West CID for their dedication to doing their job. b. Bertus de Waal thanked the board members for the time and effort that they put into the CID. 	ALL
<p>14. CLOSURE</p> <ul style="list-style-type: none"> a. The Chairperson thanked all present and adjourned the meeting. 	ALL

b.